



**“Through the Storm
We Serve”**

General Membership Meeting

Saturday, February 13, 2021

Meeting Agenda

COMMITTEE NAME: GENERAL MEMBERSHIP MEETING

Date: Sat., Feb 13, 2021	Time: 11:00 am	Location: Zoom
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DISCUSSION ITEM	PRESENTER	TIME
Δ Call to Order	Larmender A. Davis, President	11:00 am
Δ Technology Reminders	Technology	
Δ Chaplain's Message	Chaplain Jacqueline Spotts	11:05 am
Δ Review and approval of Agenda		11:10 am
Δ Review and approval of Minutes from January 9, 2021		11:15 am
Δ Correspondence	Deborah Hunter-Harvill	11:20 am
Δ President's Report	Larmender A. Davis	11:30 am
Δ Financial Reports (5 minutes) <ul style="list-style-type: none"> a. Financial Secretary b. Assistant Financial Secretary c. Treasurer d. Assistant Treasurer e. Budget and Finance f. Auditor 	Financial Officers	11:40 am
Δ First Vice President Report	Katrenia L. Camp	12:10 pm
Δ Second Vice President Report <ul style="list-style-type: none"> a. Collegiate Connection 	Stephanie L. Hobson	12:20 pm
Δ Committee Reports–(Action) 5 min <ul style="list-style-type: none"> a. Economic Development b. Nominating c. 80th Anniversary 	Committee Chairs	12:35 pm
Δ Committee Reports–(Information) 3 min <ul style="list-style-type: none"> a. ERT b. Founders Day c. Ways and Means d. Arts and Letters e. Social Action f. May Week 	Committee Chairs	12:50 pm
Δ New Business (Sorority related)		1:20 pm
Δ Announcements (Non-sorority related)		1:23 pm
Δ Review and Approval of Calendar	Larmender A. Davis	1:26 pm
Δ Adjournment	Larmender A. Davis	1:30 pm

General Membership Meeting Minutes
Saturday, January 9, 2021
11:00 am
Zoom

President Larmender Davis called the meeting to order at 11:00 am. Meeting reminders and Zoom details given by Alicia Nails. A meditational word was given by our Chaplain Yvonne Hackett.

Approval of Agenda:

- Economic Development as Letter D under Informational Reports.
- The agenda was accepted with the noted changes.

Approval of Minutes:

- Minutes from December 12, 2020 were approved as corrected.
- The minutes were adopted as submitted.

Correspondence Report:

- Deborah Hunter-Harvill read the thank you cards and announcements for the Chapter.
WRITTEN REPORT ATTACHED.

President's Report:

- President Davis reported that Grand Chapter has given approval for chapters to hold virtual Omega Omega services for our deceased sorors.
- President Davis reported that DAC has received the \$25,000 Relief COVID-19 grant from Wayne County, the chapter also received a \$5,000 grant from Chemical Bank which makes the grant total \$30,000 for this sorority year. A \$5,000 grant was also given to the chapter by MEDF.
WRITTEN REPORT ATTACHED.

Financial Reports:

Financial Secretary

- Patricia Walker reported on Total Monthly Receipts for the month of December 2020: \$27,792.32.
- Soror Walker reported on clarification on how the Wayne County Grant reads on the report of the Financial Secretary.
WRITTEN REPORT ATTACHED.

Assistant Financial Secretary

- Patrice Simpson reported as of December 31, 2020 our financial membership number is 844.

Treasurer

- Jacqueline Hill reported on December 2020 balances:
Beginning Account Balance: \$149,204.69
Total Income: \$27,792.32
Ending Account Balance: \$157,027.18
Total Disbursements: \$19,969.83
PayPal Beginning Balance: \$796.74
PayPal Ending Balance: \$471.61
Investment Account Beginning Balance: \$481,138.80
Investment Account Ending Balance: \$488,354.25
Eastman Chemical Stock: \$650,194.87
- Soror Hill presented a slide presentation, “The Finance Committee response to the Internal Audit for the period July 1 thru September 30, 2020”., which included responses and action plans.
WRITTEN REPORT ATTACHED.

Assistant Treasurer

- Diedra Willis reported on Total Disbursements for checks for the month of December 2020 were \$19,758.87. YTD total checks written for this fiscal year were \$122,488.66.
- Soror Willis also reported that a 1099 will be sent to the vendors by the end of the month.
WRITTEN REPORT ATTACHED.

Budget and Finance

- Felecia Baker reported that the Budget Forecast template for committee chairs was sent to President Davis who will be sending out a special hotline to the chairs of the committees so that they may work on their budget and submit by the deadline.
- Soror Baker also reported on the 2nd Quarter Budget Update.
- On behalf of the Budget and Finance Committee it was moved that \$111.00 from bank fees to Blackbaud to cover a recent increase in cost. **MOTION ADOPTED.**
WRITTEN REPORT ATTACHED.

All financial reports are subject to audit.

First Vice President (report given by Larmender Davis for Katrenia Camp):

- A special acknowledgement was given to the past presidents for their donation of \$1,000 to the Legacy Scholarship Fund.
- Soror Davis also reported on the Red Couch Collective webinar which will focus on Financial Wellness to be presented on January 23, 2021, this is a Midwest Region initiative which she encourages all to join.
- Soror Davis reported on the General Scholarship Balance: \$44, 096.67 and the Legacy Scholarship Balance: \$6,700.00.

Second Vice President:

- Stephanie Hobson gave updates on Membership Services activities.
- Soror Hobson reported on the launch of Dinner for 22 and Beyond the virtual version. There will be 9 groups.

Committee Reports:

Nominating

- Shani Penn reported on the Nominating process
- Soror Penn opened up the call for nominations for the Election of Officers for the 2021-2023 sorority year and the requirements. All applications must be submitted by February 22, 2021.
- On behalf of the Nominating Committee, it was moved that the call for Nominations be accepted for all of the Chapter Elected Offices. **MOTION ADOPTED.**

Arts and Letters Committee

- On behalf of the Arts and Letters Committee it was moved to host a virtual Art Auction on May 8-16, 2021 to raise funds for the General Scholarship Fund. **MOTION ADOPTED.**
- The Arts and Letters report was given by Yolanda Day.

Community Outreach

- Janeal Garry reported that the Community Outreach committee collected over 800 cards for the Holiday card campaign.
- On behalf of the Community Outreach Committee, it was moved that we host a catered meal for both Veteran locations on Sunday, February 14, 2021. **MOTION ADOPTED.**

Ways and Means

- Staci Brooks reported that the Ways and Means Committee has been charged to raise \$30,000.

- On behalf of the Ways and Means Committee it was moved to host a recurring Virtual Bingo game via Zoom after General Sorority Meeting or other suitable dates at a cost of \$10.00 per person pending Budget and Finance approval. **MOTION ADOPTED.**
- On behalf of the Ways and Means Committee it was moved to collaborate with Membership Services Committee to organize a popcorn fundraiser. **MOTION ADOPTED.**
- On behalf of the Ways and Means Committee it was moved to host a Juneteenth Celebration on Saturday, June 19, 2021 in accord with Grand Chapter mandates with a ticket price not to exceed \$40.00 pending Budget and Finance approval. **MOTION ADOPTED.**
- Soror Brooks presented the final report from the DAC Mask fundraiser in which a profit of \$6,525.25 was made.
- On behalf of the Ways and Means Committee it was moved that the final report for the DAC Mask fundraiser be accepted. **MOTION ADOPTED.**

ERT

- Deborah McCreary reported on COVID-19 updates and also the status for Detroit residents to start receiving their vaccinations.
- Soror McCreary also reported that their will be a health seminar via Zoom, “Taking the COVID-19 Vaccine”, on January 14, 2021 from 7-8 pm.

Informational Reports:

Founders Day

- LaNeice Jones reported on the upcoming Founders Day 2021 events starting on Friday, January 29, 2021 from 7-10pm and Saturday, January 30, 2021 starting at 11:00 am with a ticket price of \$35.00. This event is open to all members of Delta Sigma Theta Sorority, Inc.

Social Action

- Donyale Stephen-Atara reported that the Social Action committee is a recipient of a grant from the Michigan Nonprofit Association for \$13,250.00 which will focus on educating the community about the Michigan Citizen’s Redistricting Commission.

Economic Development

- Gayle Coleman reported on 3 upcoming events with the Side Hustle Series.
- Soror Coleman also reported on the upcoming Financial Fortitude Cohort Class of 2021 which will be a series of 5 workshops beginning on February 11, 2021.

Unfinished Business:

- Patrice Simpson reported on the findings pertaining to paying for the credit card fees.
 - Jaye Simpson moved to take from the table the motion to discontinue paying credit card fees for Grand Chapter. This motion was seconded by Shelia Taylor. **MOTION ADOPTED.**
 - Consideration resumed on the motion that the Detroit Alumnae Chapter not pay credit card fees for Grand Chapter portion of the dues. Joan Price amended the motion to add, that the credit card fees be passed on to the individual soror. This motion was seconded by Marcileen Pruitt. The motion, as amended, is that the Detroit Alumnae Chapter not pay credit card fees for Grand Chapter, and that the credit card fees be passed on to the individual soror. **MOTION ADOPTED.**
 - Jenice Mitchell-Ford moved that the Detroit Alumnae Chapter pass the credit card fees for the local portion of the dues on to the individual soror. This motion was seconded by Jaye Sanders. **MOTION ADOPTED.**

Announcements:

- Councilman James Tate is running for re-election and Lisa Jennings is collecting signatures.
- Edwina King reported on the Founders Day event for the Men of Phi Beta Sigma Fraternity, Inc, on today and the zoom linked was shared.
- Jenice Mitchell-Ford reported on the amount raised by MEDF which is over \$70,000.

The DAC Calendar was accepted as submitted.

Meeting Adjourned at 2:44 pm

Sylvia J. Cox
Recording Secretary,
Detroit Alumnae Chapter

General Membership Meeting Minutes
Saturday, December 12, 2020
11:00 am
Zoom

President Larmender Davis called the meeting to order at 11:00 am. Meeting reminders and Zoom details given by Alicia Nails. A meditational word was given by our Chaplain Sharon Williams.

Approval of Agenda:

- Founders Day moved from Committee Reports to follow the President’s Report.
- The agenda was accepted with the noted changes.

Approval of Minutes:

- Minutes from November 14, 2020 were approved.

Correspondence Report:

- Deborah Hunter-Harvill read the thank you cards and announcements for the Chapter.
- Soror Hunter-Harvill reported that a contribution was sent to the Hospice of Michigan for \$100.00 in this calendar year.
- Soror Hunter-Harvill reported on quotes and invoices received for the chapter directory.
WRITTEN REPORT ATTACHED.

President’s Report

- President Davis reminded sorors that you must register for each sorority meeting.
- President Davis reported that DAC has applied for a COVID-19 Relief Grant which the decision is still pending.
- President Davis attended a special call meeting as a delegate for DAC for the sole purpose of voting on a amendment for the, “DC Act”, the motion was adopted.
- President Davis reported that there is a call for nominations for the 2020 Grand Chapter Officers, the deadline id February 28, 2021. She also reported that the 55th National Convention will be held in the late fall of 2021.
- President Davis reported on the question raised at Executive Board meeting to explore mechanisms for elected officers who are not term limited to stay in place an additional year for continuity during the pandemic. This question has been forwarded to the Midwest Regional Scholarship and Standards Chair. The response is being reviewed and will be brought the chapter at a later date.
WRITTEN REPORT ATTACHED.

Founders Day

- LaNeice Jones reported that Founders Day 2021 will be held on Saturday, January 30, 2021 with our speaker being the Honorable Congresswoman Val Demings with a ticket price of \$35.00.
- On behalf of the Founders Day Committee that we be allowed to host a Friday night event on January 29, 2021 from 7-10 pm called a “Preshow and Glow”. **MOTION ADOPTED.**
- Soror Jones reported that the committee has decided not to charge the vendors, but have asked vendors to include discounts for chapter members.
- Soror Jones reported that this event is not open to the public, this is a Sorors only event.
- An informational flyer will be included in the dues mailing pertaining to Founders Day 2021 and information will be on the Hotline.
WRITTEN REPORT ATTACHED.

Financial Reports

Financial Secretary

- Patricia Walker reported a \$10.00 error for October 2020. The corrected October 2020 total monthly receipts are \$ 11,928.27.
- November 2020 total monthly receipts: \$11,275.77.
WRITTEN REPORT ATTACHED.

Assistant Financial Secretary

- Patrice Simpson reported as of November 30, 2020 the total financial membership is 840.
- Irene Sharpe moved that the Detroit Alumnae Chapter not pay credit card fees for Grand Chapter portion of the dues. This motion was seconded by Bernestine Bailey-Thornton. Mardi Woods amended to table the motion to allow for more information and discuss at next month’s sorority’s meeting. This motion was seconded by Jewel Jones. **MOTION ADOPTED.**

Assistant Treasurer

- Deidra Willis reported on Total Disbursements for November 2020: \$16,654.75, YTD: \$103,085.92.
WRITTEN REPORT ATTACHED.

Treasurer

- Jacqueline Hill reported for November 2020:
Beginning Account Balance: \$154,817.72
Total Disbursements: \$16,888.80
Ending Account Balance: \$149,204.69
PayPal Beginning Balance: \$1,750.83
PayPal Ending Balance: \$796.74

Investment Account Beginning Balance: \$441,758.43
Investment Account Ending Balance: \$481,138.80
Stocks Total Value: \$4,760.64
Total Assets: \$635,104.13

- President Davis reported that DAC is working with our Primerica representative to ensure that our new bank account is on our investment account.
WRITTEN REPORT ATTACHED.

Budget and Finance

- Felecia Baker reported that the Budget and Finance committee met and reviewed the rafffle proposal as well as putting out the budget forecast for 2021-2022 fiscal year.
- Soror Baker also reported on an Informational Sheet that is in the deck that can be referenced to during to Second Vice President's Report.

Auditor

- Denise Thames Jackson reported on her audit from July 1, 2020 - September 30, 2020.
- Soror Thames Jackson reported on a summary of the audit findings and shared recommendations for the chapter.
- President Davis reported that a corrective action plan is being put into place.
- Sonya Moore moved that the Detroit Alumnae Chapter do another spot audit prior to the next quarterly audit. This motion was seconded by Shani Penn. This motion was withdrawn by Sonia Moore. There were no objections.
WRITTEN REPORT ATTACHED.

First Vice President

- Katrenia Camp reported on the WW (weight watchers) program in where sorors will receive a discount when they join.
- Soror Camp also reported on the ERT Webinar in which DAC's Deborah McCreary and Georgia Campbell (Chair and Co-Chair) were in attendance.
- Soror Camp also reported that the call for awards has been sent out and is also included in the deck today for sorors to review.
- Soror Camp reported that DAC is moving forward to having a web-based scholarship application process.
- Soror Camp also reported on the balance of the General Scholarship Fund which is \$39,532.80 and the Legacy Scholarship Fund balance which is \$5,700.00 as of November 30, 2020. These amounts are subject to audit.
WRITTEN REPORT ATTACHED.

Second Vice President

- Stephanie Hobson reported on the upcoming events of Membership Services.
- Soror Felecia Baker reported that the Budget and Finance Committee did discuss the dues mailing for Membership Services and are prepared to make budget adjustments once they have the needed documentation.
- Soror Hobson reported that there will be a dues mailing before Christmas.
WRITTEN REPORT ATTACHED.

Committee Reports - Action

Social Action

- Donyale Stephen-Atara moved on behalf of the Social Action Committee to host an Election Debriefing Next Step Virtual Program on Tuesday, January 26, 2021 from 6-7:30 pm with Wayne State University Commission on the Status of Women. **MOTION ADOPTED.**
WRITTEN REPORT ATTACHED.

International Awareness and Involvement

- LyShay McGowan moved on behalf of the International Awareness and Involvement Committee to host and present a video in recognition of Human Trafficking Awareness month. **MOTION ADOPTED.**
WRITTEN REPORT ATTACHED.

Committee Reports - Information

ERT

- Georgia Campbell reported on the definition of Social PODS pertaining to COVID-19.
WRITTEN REPORT ATTACHED.

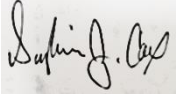
ROPP

- Jenice Mitchell Ford reported on how to submit Amendment Form and the due date which is January 1, 2021 at 11:59 pm.
WRITTEN REPORT ATTACHED.

Announcements

- Mardi Woods announced on behalf of DSTDFI a save the date for December 30, 2020 from 6:30 – 8:30 pm. More information to come.
- Jenice Mitchell Ford gave a reminder for the MEDF, “Stay at Home Tea” thru December 31, 2020.

The Calendar is adopted as presented.
Meeting Adjourned at 2:04 pm

A handwritten signature in black ink, appearing to read "Sylvia J. Cox", is displayed on a light gray rectangular background.

Sylvia J. Cox
Recording Secretary,
Detroit Alumnae Chapter



Membership Correspondence January 28, 2021 – February 8, 2021

SENDER		THANK YOU CARDS AND LETTERS	Recommendation	
01/06/2021	Soror Jenice Mitchell-Ford	Tis the Season of Gratitude and MEDF thanks us for contributions given during the 2020 season of giving. 'Gratedful for your contfinued support".		
01/06/2021	Soror Brenda Gardner	Words cannot begin to thank you enough and I will never be able to express what's in my heart. Kia is progressing physiacly and mentally, thank you Jesus!		
01/10/2021	Soror Veronica Lindsay	"My HEART was truly blessed and comforted as I continuouslu heard from so many Sorors. Thank you for the gifts, cards, prayers, presence and words of encouragement." "I love DST, Inc. and DAC!"		
01/14/2021	Soror Trina Dearing-Weaver	Thank you Sorors again for your support in our time of prayer.		
01/27/2021	Soror Katrenia L. Camp	"My dearest Sorors of DAC, my heart is overwhelmed with the outpouring of love you all shared with me. I thank you for loving and caring for me during my time of sorrow. My family is forever grateful for your kindness. Again, thank you."		
01/30/2021	Charles H. Wright Museum of African American History Museum	Black History Month serves as a reminder of the resilience of generations of African Americans of all backgrounds who have fought for freedom and justice. Join in our month-long exploration and celebration of African American history, with in-person and online events! 313-494-5800.		
02/04/2021	Soror Dedria Willis	"Thank you to all that sent cards, texts and emails in the loss of my Aunt . I love our sisterhood and I am so glad to be a part of this sorority."		
02/04/2021	Soror Diane Hollis Fears	"Thank you for outpouring of love, support and sympathy in the loss of my Dear Mother, Annie Hollis"		
02/04/2021	Soror Jenice Mitchell – Ford, President, MEDF	Thank you for generous donation of \$100 to MEDF during the 2020 charitable giving campaign.		
		REQUESTED ACTION (S)		
	N/A			

Non-Program/Event Report

- EXECUTIVE BOARD MEETING REPORT
- GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: 2/5/2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes

(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: President's Report

CHAPTER VIOLETS/ACKNOWLEDGEMENTS/THANK YOUs:

- Thank you to Donyale Stephen-Atara, Chair; Andrea Cartwright, Co-Chair; and the Social Action Committee for hosting a successful and informative Election Debriefing Forum
- Thank you to LaNeice Jones, Chair; Jennifer Wheeler, Co-Chair; the entire Founders Day Committee, including the Tribute Committee and entertainers; and the Technology Committee and Stephanie Hobson.

UPDATES/INFORMATION:

Chapter

- Please pay your dues prior to the March 31 deadline.
- The NAACP installation was held on Jan. 26. Donyale Stephen-Atara was installed to fill the Chapter's seat.

National

- Are you interested in running for a national office or position? Do you know a soror who should consider running? Join the National Nominating Committee on Saturday, January 30, 2021 for our final live Call for Nominations webinar at 12 noon ET.
The deadline to submit your application is Sunday, February 28, 2021 by 11:59 p.m. ET. The link for the webinar can be found in the "2021 Call for Nominations Webinars" email sent by National Headquarters on December 7, 2020.

ACTIVITIES:

December

- Presided over Executive Board Meeting on Jan. 2
- Attended/Facilitated Burning Bowl Ceremony on Jan. 4

- Attended Budget and Finance Meeting on Jan. 5
- Attended Delta Dears meeting on Jan. 7
- Facilitated meeting with Internal Auditor/Parliamentarian on Jan. 8
- Presided over General Sorority Meeting on Jan. 9
- Attended Grand Chapter Prayer Service on Jan. 10
- Attended Founders Day Committee Meetings on Jan. 11, 21
- Recorded for Founders Day on Jan. 14
- Attended Grand Chapter Founders Day on Jan. 16
- Attended Internal Audit Meeting on Jan. 20
- Attended MNA Grant Orientation Meeting on Jan 21
- Attended/Facilitated Election Debriefing Forum on Jan. 26
- Attended Founders Day event Jan 29-30

Other

- Processed payment checks with the treasurer and assistant treasurer
- Sent out DAC Hotlines, Prayer Requests and Transition Announcements
- Responded to phone calls, emails and text messages for sorors, community organizations, and other

VOLUNTEER HOURS:

Current Month: 75

YTD: 525

ACTION ITEMS:

N/A

SUBMITTED BY: *Larmender A. Davis*

DELTA SIGMA THETA SORORITY, INC.
Detroit Alumnae Chapter
 Monthly Receipts
 Fiscal Year 2020 - 2021

REVENUE SOURCE		Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	FYTD
E2	Local Dues 20-21	\$ 5,280.00	\$ 3,120.00	\$ 3,600.00	\$ 3,840.00	\$ 1,920.00	\$ 1,200.00	\$ 240.00	\$ 19,200.00
E3.1	Interest/Dividends	\$ 31.68				\$ 31.68			\$ 63.36
E3	Recovered Funds	\$ 250.00							\$ 250.00
E3	Returned Check Fees	\$ 13.00							\$ 13.00
E3.2	Bank Fees - Credit Cards							\$ 15.49	\$ 15.49
E8	Misc. Income				\$ 0.01				\$ 0.01
	Bank Adjustment								\$ -
Housing and Properties									
G2.10	Housing and Properties								\$ -
G2.13	Copier/Equip Lease								\$ -
G2.9	Housing and Properties -Security								\$ -
Operating and Administrative									
D	Directory								\$ -
F.1	President								\$ -
F1.2	Leadership Retreat								\$ -
F2.1	Program Planning and Development								\$ -
Committees									
F3.1	Membership Services	\$ 25.00							\$ 25.00
I1 *	Arts & Letters								\$ -
J3	GEMS								\$ -
I8	Ways & Means								\$ -
I8	Ways & Means - Vendor Fees								\$ -
I8	Ways & Means -Boat Ride								\$ -
I6	Social Action								\$ -
J6	Founders Day							\$ 15,035.02	\$ 15,035.02
J9	Community Outreach								\$ -
J12	May Week								\$ -
J13	National Convention/Regional Conf.								\$ -
J14	Round Up								\$ -
K2	Sister Circles								\$ -

RESTRICTED FUNDS DUES:

Current Fiscal Year 2020-2021									
E2	National Dues	\$ 2,850.00	\$ 1,900.00	\$ 2,280.00	\$ 2,280.00	\$ 1,520.00	\$ 760.00	\$ 190.00	\$ 11,780.00
E2	Per Capita Fees	\$ 220.00	\$ 130.00	\$ 150.00	\$ 150.00	\$ 80.00	\$ 60.00	\$ 10.00	\$ 800.00
E2	Reinstatement Fees								\$ -
E2	Late Fees								\$ -
E2	Status Change Fees								\$ -
E2	DREF		\$ 20.00						\$ 20.00
E2	Endowed Chair		\$ 10.00						\$ 10.00
E2	Preserve Our Legacy Initiative		\$ 10.00						\$ 10.00
E2	International Sus. Initiative		\$ 10.00						\$ 10.00

DELTA SIGMA THETA SORORITY, INC.
Detroit Alumnae Chapter
 Monthly Receipts
 Fiscal Year 2020-2021

REVENUE SOURCE	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	YTD
RESTRICTED FUNDS DUES:								
Next Fiscal Year 2021-22								
E2 Local Dues							\$ 27,360.00	\$ 27,360.00
E2 National Dues							\$ 8,550.00	\$ 8,550.00
E2 Per Capita Fees							\$ 1,140.00	\$ 1,140.00
E2 Reinstatement Fees								\$ -
E2 Late Fees								\$ -
E2 DREF							\$ 981.00	\$ 981.00
E2 Endowed Chair							\$ 30.00	\$ 30.00
E2 Preserve Our Legacy Initiative							\$ 148.00	\$ 148.00
E2 International Sus. Initiative							\$ 33.00	\$ 33.00
RESTRICTED FUNDS 2020-21								
I8 Ways and Means - Masks	\$ 470.61	\$ 2,180.19	\$ 100.00	\$ 38.26		\$ 565.13		\$ 3,354.19
I8 Ways and Means - Shirts								\$ -
F2.2a Scholarship	\$ 540.00		\$ 1,000.00		\$ 1,044.09			\$ 2,584.09
I10 Delta Dears								\$ -
I6 Soc Action -BVM Grant				\$ 5,000.00				\$ 5,000.00
I6 Soc Action -MI Non Profit Assoc					\$ 1,150.00	\$ 38.50		\$ 1,188.50
F2.1 Program Planning								\$ -
F2.1 Program Planning - Legacy Scholarship	\$ 45.00	\$ 40.00	\$ 75.00	\$ 60.00	\$ 530.00		\$ 2,277.00	\$ 3,027.00
F2.1 Program Planning-MEDF Grant					\$ 5,000.00			\$ 5,000.00
F2.2a Scholarship								\$ -
J19 Wayne County - Grant						\$ 25,000.00		\$ 25,000.00
J3 Delta GEMS	\$ 500.00							\$ 500.00
K.2 Sister Circles						\$ 168.69		\$ 168.69
J9 Community Outreach-Christmas Angels								\$ -
J20 Courntdown to 80	\$ 20.00							\$ 20.00
Bank Adjustments**				\$ 560.00				\$ -
TOTAL RECEIPTS	\$ 10,245.29	\$ 7,420.19	\$ 7,205.00	\$ 11,928.27	\$ 11,275.77	\$ 27,792.32	\$ 56,009.51	\$ 131,316.35
Transfers/ Investment Acct								\$ -
GRAND TOTAL	\$ 10,245.29	\$ 7,420.19	\$ 7,205.00	\$ 11,928.27	\$ 11,275.77	\$ 27,792.32	\$ 56,009.51	\$ 131,316.35

** Deposit error \$560.00

Financial Membership 2020-221	793	802	819	834	840	844	849
Financial Membership 2021-22							199

PLEASE REMIT DUES TO:

Soror Patrice Simpson
16156 Bentler
Detroit, MI 48219
(313) 300-3620

Submitted by: Patricia Walker - Financial Secretary

MEMO: CREDIT CARD PAYMENTS TO GRAND CHAPTER

E.2	National Dues							\$	-
E.2	Per Capita Fees							\$	-
E.2	Reinstatement Fees							\$	-
E.2	Late Fees							\$	-
E.2	Status Change Fee							\$	-
E.2	DREF							\$	-
E.2	Endowed Chair							\$	-
E.2	Preserve Our Legacy Initiative							\$	-

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	
Checking Account - Comerica Bank													
Beginning Account Balance	\$ 205,629.51	204,066.15	181,062.32	175,182.42	154,817.72	149,204.69	157,027.18						
Income:													
Deposits	\$ 10,245.29	5,316.52	7,205.00	11,368.27	10,321.68	27,467.19	43,244.49						
PayPal Payment Transfer		2,103.67			954.09	325.13	12,765.02						
Bank Adjustments	\$ -	-	-	560.00	-	-	-						
Merchant Service Adjustments	\$ -	-	-	-	-	-	-						
Book Balance Adjustments	\$ -	-	807.50	-	-	-	-						
Transfer from Investment Account	\$ -	-	-	-	-	-	-						
Total Income	\$ 10,245.29	7,420.19	8,012.50	11,928.27	11,275.77	27,792.32	56,009.51						
Disbursements:													
Checks Written	\$ 11,159.79	30,136.37	13,656.22	31,478.79	16,654.75	19,758.87	38,456.32						
Returned Checks	\$ -	-	-	-	-	-	-						
Merchant Fees	\$ 617.41	287.65	236.18	254.18	234.05	210.96	145.22						
Service Charge	\$ 32.45												
Book Balance Adjustments	\$ (1.00)												
Bank Error	\$ -	-	-	560.00	-	-	-						
Transfer to Investment Acct/Money Mkt.	\$ -	-	-	-	-	-	-						
Total Disbursements	\$ 11,808.65	30,424.02	13,892.40	32,292.97	16,888.80	19,969.83	38,601.54						
Ending Account Balance	\$ 204,066.15	181,062.32	175,182.42	154,817.72	149,204.69	157,027.18	174,435.15	-	-	-			
Pay Pal													
Beginning Account Balance	1,122.65	3,543.62	3,963.33	1,750.83	1,750.83	796.74	796.74	-	-	-	-	-	
Deposits	2,420.97	439.71				325.13	12,765.02						
Disbursements:													
PayPal Fees	\$ -												
Charge Back		20.00											
Transfer to Checking Account					954.09	325.13	12,765.02						
Ending Account Balance	3,543.62	3,963.33	3,963.33	1,750.83	796.74	796.74							
Investment Accounts - Primerica													
Beginning Account Balance	\$ 435,284.81	441,521.64	451,106.78	443,678.64	441,758.43	481,138.80	489,064.34						
Capital Gains	509.84	533.59	508.59	1,597.17	481.81	12,627.40	496.16						
Transfer to Checking Account	\$ -	-	-	-	-	-	-						
Transfer From Checking Account	\$ -	-	-	-	-	-	-						
Account Value Change	\$ 5,726.99	9,051.55	(6,932.30)	(3,976.96)	38,898.56	(5,411.95)	(2,697.65)						
Ending Account Balance	\$ 441,521.64	451,106.78	444,683.07	441,298.85	481,138.80	488,354.25	486,862.85	-	-	-	-	-	
Stocks													
Eastman Chemical - 48 Shares - EMN	\$ 74.63	\$ 79.09	\$ 78.12	\$ 80.84	\$ 99.18	100.28	98.43						
Total Stock Value	\$ 3,582.24	3,796.32	3,749.76	3,880.32	4,760.64	4,813.44	4,724.64						
Total Assets	\$ 652,713.65	639,928.75	627,578.58	599,996.89	635,104.13	650,194.87	666,022.64	-	-	-	-	-	
Outstanding Returned Checks:													
Uncashed Checks returned \$807.50 #1008, #20091, #20043													

	RESTRICTED FUNDS - JANUARY 2021	Nov. 20	Nov. 20	Nov. 20	Dec.-20	Dec.-20	Dec.-20	Jan.-21	Jan.-21	Jan.-21
	NOV. 2020 -JAN.2021	Credit	Debit	Balance	Credit	Debit	Balance	Credit	Debit	Balance
F2.1	Program Planning			\$7,680.37			\$7,680.37			\$7,680.37
F2.1	Program Planning World Aids Day			\$717.00		\$100.00				\$617.00
F2.7	EMBODI			\$1,000.00			\$1,000.00			\$1,000.00
F2.2	Scholarships			\$40,332.80				\$3,763.87		\$44,096.67
F2.2	Scholarships Legacy			\$6,700.00		\$1,000.00	\$5,700.00	\$1,000.00		\$6,700.00
I.1	Arts and Letters			\$2,199.48			\$2,199.48			\$2,199.48
I.6	Social Action BMV									
I.6	Social Action Dest.22									
I.6	Social Action Expungement Fair									
I.6	Social Action MNPA			\$1,150.00	38.5		\$1,188.50		\$75.00	\$1,113.50
I.10	Delta Dears			\$22,853.64			\$22,853.64			\$22,853.64
J.1	Choir			\$500.00			\$500.00			\$500.00
J.3	GEMS Senior Recognition			\$500.00			\$500.00			\$500.00
J.3	GEMS Passport for Seniors			\$500.00			\$500.00			\$500.00
J.8	Physical/Mental Health			\$1,000.00			\$1,000.00			\$1,000.00
J.9	Comm. Outreach Trunk/Treat									
J.9	Comm. Outreach Christmas									
J.19	Wayne County Grant				\$25,000	\$10,897.71	\$14,102.29			\$14,102.29
J.20	Countdown to 80									\$9,512.83
K.2	Sister Circles			\$168.00			\$168.00			\$168.00
K.9	Michigan State Council			\$32.00			\$32.00			\$32.00
K.10	Benevolent			\$668.00			\$668.00			\$668.00
F3.1	Membership Services Blazers			\$663.50			\$663.50			\$663.50
F3.1	Membership Services Step Show			\$250.00			\$250.00			\$250.00
I.8	Ways and Means DSTDFI Grant			\$30,591.00			\$30,591.00			\$30,591.00
I.8	Ways and Means Masks			\$6,285.25	\$240.00		\$6,525.00			\$6,525.00
	TOTAL			\$123,791.04	\$25,278.50	\$11,997.71	\$96,121.78	\$4,763.87	\$75.00	\$151,273.28

Delta Sigma Theta Sorority, Inc. - Detroit Alumnae Chapter
Monthly Disbursements- Assistant Treasurer Report July 2020- June 2021

E4

		Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	YTD
Dues														
E2	Dues - National 2020-2021	\$ 1,970.00	\$ 2,000.00		\$ 2,860.00	\$ 2,850.00	\$ 628.00	\$ 2,202.00						\$ 12,510.00
E2	Dues (Overpayment)													\$ -
E2	Dues (Transfer)			\$ 240.00		\$ 320.00								\$ 560.00
Monthly Totals		\$ 1,970.00	\$ 2,000.00	\$ 240.00	\$ 2,860.00	\$ 3,170.00	\$ 628.00	\$ 2,202.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,070.00
Operating and Administrative														YTD
D	Directory													\$ -
E.3.2	Bank Fees													\$ -
E.6	Auditor		\$ 2,750.00											\$ 2,750.00
F.1	President Expenses					\$ 75.00								\$ 75.00
F.1.2	Leadership Retreat/ Conference													\$ -
G4	Elections													\$ -
L11	Newsletter													\$ -
K.3	Custodian													\$ -
E.8	Miscellaneous Income													\$ -
Q.1	Blackbaud							\$ 2,360.58						\$ 2,360.58
Q.10	Safety Deposit Box						\$ 100.00							\$ 100.00
Q.2	Copying/Printing													\$ -
Q.3	Corporate Fees													\$ -
Q.4	Incorporation Fee													\$ -
Q.5	Liability & Bonding													\$ -
Q.7	Office Supplies	\$ 616.00			\$ 211.99		\$ 76.82							\$ 904.81
Q.8	P.O. Box Fee			\$ 171.00										\$ 171.00
Q.9	Postage					\$ 67.80								\$ 67.80
Monthly Totals		\$ 616.00	\$ 2,750.00	\$ 171.00	\$ 211.99	\$ 142.80	\$ 176.82	\$ 2,360.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,429.19
Housing & Properties														YTD
G.2.1	Lease	\$ 4,001.84	\$ 4,001.84	\$ 8,003.68		\$ 4,001.84	\$ 4,001.84	\$ 8,003.68						\$ 32,014.72
G.2.2	Insurance		\$ 13,738.00					\$ 13,738.00						\$ 27,476.00
G.2.3	Taxes- City and County		\$ 1,725.38				\$ 1,023.77							\$ 2,749.15
G.2.4	Taxes - Property (Personal)				\$ 362.60									\$ 362.60
G.2.5	Electricity		\$ 875.35	\$ 392.68		\$ 917.77	\$ 551.74	\$ 550.08						\$ 3,287.62
G.2.6	Gas				\$ 93.03	\$ 271.37	\$ 596.54	\$ 1,023.14						\$ 1,984.08
G.2.7	Water	\$ 153.70	\$ 70.34	\$ 163.44	\$ 213.32	\$ 64.06	\$ 72.38	\$ 64.06						\$ 801.30
G.2.7.1	Water Drainage	\$ 2,757.48	\$ 2,814.96	\$ 2,779.44	\$ 3,718.44	\$ 3,275.67	\$ 3,275.67	\$ 3,297.14						\$ 21,918.80
G.2.8	Telephone & Internet	\$ 212.50	\$ 214.03	\$ 214.05	\$ 214.05	\$ 214.10	\$ 214.10	\$ 214.10						\$ 1,496.93
G.2.9	Security - Alarm					\$ 258.18		\$ 258.18						\$ 516.36
G.2.9.1	Security - Guards/Signs, Cameras	\$ 826.30	\$ 568.12	\$ 568.12	\$ 568.12	\$ 568.12	\$ 568.12	\$ 568.12						\$ 4,235.02
G.2.10	Maintenance-General	\$ 200.00	\$ 200.00	\$ 200.00	\$ 950.00	\$ 200.00	\$ 312.00	\$ 200.00						\$ 2,262.00
G.2.11.1	Elevator			\$ 110.35			\$ 110.35							\$ 220.70
G.2.11	Sign License													\$ -
G.2.12	Inspection Certificate													\$ -
G.2.13	Copier Lease	\$ 349.80	\$ 386.90	\$ 349.80	\$ 349.80	\$ 386.90	\$ 349.80	\$ 349.80						\$ 2,522.80
G.2.13.1	Copies Supplies	\$ 8.22		\$ 7.50	\$ 16.95	\$ 5.51	\$ 9.99	\$ 1.52						\$ 49.69
G.2.14	Supplies for H & P		\$ 100.80	\$ 111.79	\$ 23.99		\$ 652.12							\$ 888.70
G.2.15	Trash Removal						\$ 271.89							\$ 271.89
G.2.16	Reserve													\$ -
Monthly Totals		\$ 8,509.84	\$ 24,695.72	\$ 12,900.85	\$ 6,510.30	\$ 10,163.52	\$ 12,010.31	\$ 28,267.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,058.36
Committees														YTD
F.2.1	Program Plan & Development	\$ -	\$ -	\$ -		\$ 158.89								\$ 158.89
F.2.1R	PPD				\$ 1,223.42	\$ 232.40								\$ 1,455.82
F.2.1 R	World AIDS Day					\$ 100.00	\$ 100.00							\$ 200.00
F.2.2	Scholarships				\$ 14,200.00	\$ 800.00								\$ 15,000.00
F.2.2.R	Legacy Scholarship				\$ 1,000.00	\$ 1,000.00								\$ 2,000.00
F.2.7	EMBODI													\$ -
F.3.1	Membership Services				\$ 473.08		\$ 435.01							\$ 908.09
F.3.1R	Delta Blazers													\$ -
F.3.2	Collegiate Connection Taskforce													\$ -
G.1	Nominations													\$ -
L1	Arts & Letters													\$ -
L10 R	Delta Dears													\$ -

**2020-2021 Budget
Detroit Alumnae Chapter**

E5 Reporting Code		2020-2021 Approved Budget	2020-2021 Actual Expense	Account Balance
		825 Members	844 Members	
	REVENUE			
E2	Local Dues	\$198,000.00	\$ 202,560.00	\$ 4,560.00
E3.1	Interest/Dividends			
I8	Ways and Means/ Vendors	\$ 30,000.00		\$ (30,000.00)
F2.2a	Scholarships			
J14	Round Up			
J6	Founders Day	\$ 5,000.00		\$ (5,000.00)
E3.1	NSF Processing/Late Fees			
D	Delta Directory			
E8	Misc. Inc-Membership	\$ 25.00		\$ 25.00
	Total Revenue	<u>\$233,025.00</u>	<u>202,560.00</u>	<u>\$ (30,415.00)</u>
	EXPENDITURES			
	Special Projects/Public Service:			
F2.2	Scholarships			
J4	Dr. Betty Shabazz Delta Academy			
J8	Physical and Mental Health Awareness			
J9	Community Outreach	\$ 1,400.00	\$ 573.14	\$ 826.86
F2.1	Program Planning	\$ 1,000.00	\$ 158.89	\$ 841.11
F2.3	Economic Development			
F2.5	International Awareness/Involvement			
J3	Delta GEMS	\$ 2,250.00		\$ 2,250.00
J17	Stategic Planning			
F2.7	EMBODI	\$ 300.00		\$ 300.00
J7	Regional Day of Service	\$ 250.00		\$ 250.00
F3.2	Collegiate Transition Task Force	\$ 100.00		\$ 100.00
I6	Social Action	\$ 2,000.00	\$ 471.74	\$ 1,528.26
I6.1	Social Action DDNC -Representative	\$ 2,000.00		\$ 2,000.00
		<u>\$ 9,300.00</u>	<u>\$ 1,044.88</u>	<u>\$ 8,096.23</u>

Delta Headquarters

G2.1	Lease	\$ 48,108.00	\$ 24,011.04	\$ 24,096.96
G2.2	Insurance	\$ 27,476.00	\$ 13,738.00	\$ 13,738.00
G2.3	Taxes - Real Estate	\$ 6,200.00	\$ 2,749.15	\$ 3,450.85
G2.4	Taxes - Personal Property	\$ 500.00	\$ 362.60	\$ 137.40
G2.5	Electricity	\$ 8,000.00	\$ 2,737.54	\$ 5,262.46
G2.6	Gas	\$ 3,500.00	\$ 960.94	\$ 2,539.06
G2.7	Water	\$ 3,000.00	\$ 737.24	\$ 2,262.76
G2.7.1	Water - Drainage Fees	\$ 38,000.00	\$ 18,621.66	\$ 19,378.34
G2.8	Telephone - House	\$ 2,400.00	\$ 1,282.83	\$ 1,117.17
G2.9	Security - Alarm Co.	\$ 1,000.00	\$ 258.18	\$ 741.82
G2.9.1	Security - Guards	\$ 8,500.00	\$ 1,000.00	\$ 7,500.00
G2.10	Maintenance - General *	\$ 27,524.00	\$ 2,262.00	\$ 25,262.00
G2.11	Sign License	\$ 150.00		\$ 150.00
G2.11.1	Elevator License/Service	\$ 600.00	\$ 220.70	\$ 379.30
G2.12	Inspection Certificate	\$ 700.00		\$ 700.00
G2.13	Copier Equipment Lease	\$ 4,500.00	\$ 2,173.00	\$ 2,327.00
G2.13.1	Copier Supplies/Copy Charges	\$ 3,500.00	\$ 48.17	\$ 3,451.83
G2.14	Supplies/ Household Cleaning	\$ 1,800.00	\$ 917.29	\$ 882.71
G2.15	Trash Removal/Waste Management	\$ 3,000.00	\$ 271.89	\$ 2,728.11
		\$ 188,458.00	\$ 72,352.23	\$ 116,105.77

Operating and Administrative:

E6	Auditor	\$ 6,000.00	\$ 2,750.00	\$ 3,250.00
E3.2	Bank Fees	\$ 2,360.00	\$ 32.45	\$ 2,327.55
Q1	Blackbaud	\$ 2,361.00		\$ 2,361.00
Q2	Copying/Printing			
Q3	Corporate Fees - Natl/Regional	\$ 100.00		\$ 100.00
Q4	Corporate Fees - State of Michigan	\$ 20.00		\$ 20.00
K3	Custodian	\$ 350.00		\$ 350.00
G4	Elections	\$ 800.00		\$ 800.00
D1	Directory	\$ 629.00	\$ 629.00	
F1.2	Leadership Conference/Retreat			
Q5	Liability Insurance/Bonding	\$ 1,600.00		\$ 1,600.00
Q8	P. O. Box Fee	\$ 171.00	\$ 171.00	
I1	ROPP			
I11	Newsletter			
Q7	Office Supplies	\$ 1,500.00	\$ 904.81	\$ 595.19
Q9	Postage	\$ 367.00	\$ 67.80	\$ 299.20
F1.2	President's Expenses	\$ 1,000.00	\$ 75.00	\$ 925.00
I5.1	Constant Contact/Zoom	\$ 1,700.00	\$ 1,000.00	\$ 700.00
Q10	Safety Deposit Box	\$ 100.00	\$ 100.00	
		\$ 19,058.00	\$ 5,730.06	\$ 13,327.94

Committees

I1	Arts & Letters	\$ 500.00		\$ 500.00
J1	Choir			
J2	Cyber Chapter/Technology	\$ 1,500.00	\$ 576.00	\$ 924.00
I3	Heritage and Archives	\$ 250.00		\$ 250.00
J10	Hospitality	\$ 200.00		\$ 200.00
F3.1	Membership Services	\$ 2,025.00	\$ 2,000.99	\$ 24.01
J12	May Week	\$ 225.00		\$ 225.00
J13	National Convention/Regional Conference	\$ 200.00		\$ 200.00
J13.1	National Convention/Regional Confer-Deleg	\$ 4,000.00		\$ 4,000.00
G1	Nominations	\$ 150.00		\$ 150.00
I4	Protocol	\$ 150.00		\$ 150.00
I5	Public Relations	\$ 900.00	\$ 899.00	\$ 1.00
J5	Emergency Response Team (ERT)	\$ 300.00	\$ 100.37	\$ 199.63
J20	Special Project/80th Anniversary			
J15	Special Services	\$ 880.00	\$ 120.00	\$ 760.00
I8	Ways & Means			
		\$ 11,280.00	\$ 3,696.36	\$ 7,583.64

Delta Network

L8	National Pan-Hellenic Council	\$ 200.00		\$ 200.00
L10	Charles H. Wright MAAH	\$ 150.00		\$ 150.00
L17	Donations/Ads	\$ 2,000.00	\$ 200.00	\$ 1,800.00
L16	Federation of Youth Services	\$ 200.00		\$ 200.00
K9	Mich State DST Council	\$ 100.00		\$ 100.00
L12	NCNW	\$ 100.00		\$ 100.00
		\$ 2,750.00	\$ 200.00	\$ 2,550.00

E9 Contingency \$ 2,179.00

Total Expenditures \$ 233,025.00 \$ 83,023.53 \$ 141,536.55

Total Revenue - Expenditures

*Maintenance General includes Elevator, Janitorial Service, Lawn Service, Snow Removal, Window Cleaning & Misc Maintenance

E.6.

Review of Financial Records

Detroit Alumnae Chapter Delta Sigma Theta Sorority Inc.

October 1, 2020 to December 31, 2020

Detailed Audit Report

The Internal Audit Committee completed a review of the financial records of the Detroit Alumnae Chapter of Delta Sigma Theta Sorority Inc for the period October 1, 2020 to December 31, 2020. The review included a 25% validation of the disbursements, receipts, deposits and 100% of membership dues collected during the period.

A summary of the findings is listed below.

1. Deposits are being made in accordance with the Sorority's requirement of two business days from the receipt of funds.
2. Membership Dues were transmitted to National Headquarters in accordance with the Constitution and Bylaws requirement of 30 days from receipt of funds.
3. The bank statement, the investment account, the merchant account, and PayPal account were each reconciled and accurately reflected in the financial officers' reports completed each month during the 2nd quarter.
4. The one Committee submitted final report during the quarter which accurately reflected the income and expenditures that occurred for the approved chapter activity. The report was timely submitted as stated in the chapter's Rules of Order Policy and Procedures. A suggestion was made that Seed Monies/ Advances be reflected in reports of both the committee receiving the monies and the financial officers.
5. Calculations of expenses and income were accurately reflected on the ledgers provided by the Treasurer, Financial Secretary and Budget and Finance Chair.
6. There were 99 vouchers written during the 2nd quarter of which three vouchers did not meet the criteria for approval as cited in the Rules of Order Policy and Procedure guidelines. All checks written had two signatures as required by the Constitution and Bylaws.
7. Follow up actions on corrective measures for voucher approval remained uncorrected. A detailed report will be provided to the General Membership and for Chapter records.

Detailed Findings and Recommendations

Financial Reports were accurately completed and reconciled with the bank statements, investment, merchant, and PayPal accounts.

Bank Reconciliation was completed, and the data found on the reports of each of the financial officers were aligned accordingly.

Membership Dues and Validation was collected and deposited in accordance with the Constitution and Bylaws requirement of 30 days from receipt. A recommendation was made that copies of checks or some form of proof of payment be maintained by the Assistant Financial Secretary. Each member should receive a receipt of their paid dues which would rectify the concern of not maintaining proof of payment.

Disbursements were made in three instances that were not aligned with the Rules of Order Policy and Procedures outlined in Article VIII Section 7(B) Page 35.' All vouchers must be accompanied by supporting original receipts, invoices, contract or other approved documentation".

Voucher 20242 In addition to being approved, this voucher had an attachment indicating that the chapter had been given a 10% discount due to the chapter's non-profit status. The Fiscal Officers Manual Section titled Sorority Structure, page 7 under Group Tax Exemption states that local chapters are defined as a local branch in the Bylaws, we fall under Section 501(C)7 which constitutes our status primarily for dues, fees, assessments. Detroit Alumnae Chapter does not qualify as a charitable organization. We can not directly or inadvertently mislead the public/local government by representing or inferring that the chapter is operating as a charitable Income Tax, but we are not exempt organization for any purpose.

Voucher 20274.Reimbursement and receipts did not equal.

Voucher 20275 was approved for an amount not represented on the receipts. This voucher had personal funds mingled with chapter funds with no clarity as to how reimbursement was derived.

During my sharing of the audit findings with the Budget and Finance Committee, there was hearty dialogue and discussions. My recommendations were as follows:

Vouchers without appropriate receipts, documentation should be returned to the Committee Chair or Elected Officer whenever there are discrepancies. Chapter monies should never be remitted without the appropriate documentation as stated in our Rules of Order Policy and Procedures. There should be no exceptions.

A receipt should be retained when dues are collected as a record for both the chapter and the member. Guidelines are outlined in the Financial Management Accountability Guidelines. There were no questions at the conclusion of my discussion.

EXECUTIVE BOARD MEETING REPORT X GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: February 13, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes
(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: First Vice President

NEXT COMMITTEE MEETING:

Date: Scholarship Committee Meeting Thursday, February 18, 2021	Time: 6:30pm
Location: Virtual Meeting https://zoom.us/j/94184138581?pwd=KzV6Zzh1TzJWQ2NmeVVhRHljZjBFdz09 Meeting ID: 941 8413 8581 Passcode: Scholar21#	

Date: Mardi Gras Masquerade Virtual Scholarship Party Friday, February 19, 2021	Time: 7:00pm
Admission: \$19.13 Location: Virtual Register: bit.ly/DACMasquerade	



ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

A special thank to all of the PPD Chairs and Co-chairs for your hard work and implementing excellent programming for our community. Your diligence and wherewithal has not gone unnoticed. Thank you for continuing to deliver.

Program Planning and Development Updates

- Calendars for the 2021-2022 sorority year are due **Saturday, April 17, 2021.**

Regional Awards Update:

- Programs/events for submission must have been implemented between **May 1, 2020 – June 30, 2021.**
- **Submission for awards will open May 1, 2021 and close June 30, 2021. (Updated as of 2/7/21)**
- All 2020-2021 Midwest Region Program Award submissions must be received by the date to be announced in the Spring of 2021.
- **Award Categories**

- 5-Star Chapter Award (**NEW**)
 - Chapter of the Year
 - Economic Development
 - Educational Development
 - International Awareness & Involvement
 - Physical and Mental Health
 - Political Awareness & Involvement
 - Emergency Response Team (ERT)
 - Chapter Collaboration (Implementation of Regional Day of Service)
 - Reclaim to Fame
- Most Innovative Collegiate Connection Program (**NEW**)
 - Arts & Letters (**NEW**)
 - Leadership Circle of Excellence (**NEW**)
 - Delta Dear of the Year (Small and Large Chapter)
 - Soror of the Year
 - Sisters on Sisterhood

Scholarship:

- Conference call with Technology Chair Web-Based Scholarship Application is 99% completed.
- Scholarship Application is scheduled to go live on Friday, February 15, 2021 and deadline for submission Thursday, April 15, 2021
- Upcoming events: Scholarship Workshops for Students & Parents and Senior Recognition Virtual Celebration

General Scholarship Fund Balance (As 1/31/2021): \$44,096.67 (Subject to audit)

Legacy Scholarship Fund Balance (As 2/07/2021): \$9801.00 (Subject to audit)

Activities:

January 2021

- 1/2 Attended Executive Board Meeting
- 1/4 Attended DREF and Physical & Mental Health Webinar
- 1/7 Attended Delta Dears Meeting
- 1/10 Attended/Facilitated Midwest Region PPD Committee Meeting
- 1/11 Attended Founders Day Committee Meeting
- 1/12 ERT and Physical & Mental Health Tech Run for webinar
- 1/14 Attended Vaccine Webinar
- 1/16 Attended National Founders Day Virtual Celebration
- 1/21 Scholarship Committee Meeting
- 1/21 Attended Founders Day Committee Meeting
- 1/23 Facilitated Midwest Region: The Red Couch Collective
- 1/24 Attended State PPD Monthly Call
- 1/26 Attended American Heart Association Empowered to Serve Webinar
- 1/26 Attended Election 2020 Debriefing
- 1/27 Attended Founders Day Subcommittee Meeting
- 1/27 Attended Charitable Partners Webinar Part II
- 1/29 Attended DAC Founders Day Pre-Show & Glow
- 1/30 Attended DAC Founders Day Virtual Celebration
- Scheduled zoom meeting for the chapter committees and Revised chapter calendar.

CHALLENGES/BARRIERS:

- N/A

VOLUNTEER HOURS:

Current Month: 61

YTD: 272

ACTION ITEMS:

1. Approval of February Calendar
2. On behalf of the Scholarship Committee, I move that we host virtual fundraiser for the Legacy Scholarship on Friday, February 19, 2021 with an admission price of \$19.13.

SUBMITTED BY: *Katrenia L. Camp*



DELTA SIGMA THETA SORORITY, INC.

Detroit Alumnae Chapter



WWW.DETROITDELTA.ORG

REDEFINING OUR PURPOSE. EXPANDING OUR VISION. CONTINUING OUR LEGACY.

Detroit Alumnae Chapter
2020-2021 Calendar of Events
 (All events held virtual, unless otherwise indicated)

Standing Meetings:

Meeting Type	Meeting Details	Time
Arts & Letters	First Wednesday of every month	6:00pm – 7:30pm
Chapter Meeting	Second Saturday of every month	11:00am – 1:00pm
Collegiate Connection	First Thursday of every month	6:15pm-8:15pm
Community Outreach	Second Tuesday of every month (Beginning in October)	6:30pm
Delta Dears	First Thursday of every month	11:00am – 1:00pm
Delta GEMS	First Tuesday of every month (Committee only) Second Sunday of every month (Youth/Committee)	6:00pm – 8:00pm 2:30pm – 5:30pm
Dr. Betty Shabazz Academy	Third Thursday of every month	6:30pm-8:30pm
EMBODI	First Wednesday of every month	6:30pm
ERT	As scheduled and needed	7:30pm – 8:30pm
Executive Board	First Saturday of every month	10:00am – 12:00pm
Founders Day Committee	Fourth Thursday of every month until March 2021	7:00pm
Housing and Properties	Fourth Tuesday of every month (Beginning October 15)	6:00pm-8:00pm
May Week Committee	Third Tuesdays of every month	6:00pm
Membership Services Committee	Last Monday of every month (Beginning September 28)	6:30pm
Physical and Mental Health	First Thursday of every month	7:00pm
Risk Management Committee	Second Wednesday of every month (as needed)	6:00pm - 7:30pm
ROPP Committee	Second Wednesday of every month/Fourth Wednesday of the month (Beginning in January 2021 Second & Fourth Wednesday Meetings)	6:00pm
Scholarship Committee	Third Thursday of every month	6:30pm
Social Action Committee	Second Thursday of every month	6:30pm - 8:00pm
Ways and Means	First Wednesday of every month (as scheduled and needed)	6:00pm – 7:30pm

February 2021 Black History Month & Heart Health Awareness Month

Feb. 2 Tuesday	DAC Check Writing	
Feb. 2 Tues. 6:30pm	Budget and Finance Committee Meeting https://zoom.us/j/97252093784?pwd=UkVRTUZYYVI3S2ltS05pR0kxbmhqZz09 Meeting ID: 972 5209 3784 Passcode: FC21#	
Feb. 2 Tues. 6:30pm	Delta GEMS Committee Meeting https://zoom.us/j/94936848874?pwd=VWE4RmYzUjVmcVQ4d1h5TTI2YVZVdz09 Meeting ID: 949 3684 8874 Passcode: GEMS2020#	PPD
Feb. 3 Wed. 6:00pm	Arts & Letters Committee Meeting https://zoom.us/j/95628119862?pwd=elFuMmxMNk9wSllvZi9wT3c2VVRvUT09 Meeting ID: 956 2811 9862 Passcode: AL2020#	
Feb. 4 Thurs. 10:00am	Delta Dears Meeting https://zoom.us/j/95625597108?pwd=YW5mYStNeFNrNlFSQWVHaWl3TGw4dz09 Meeting ID: 956 2559 7108 Passcode: Dear21#	
Feb. 4 Thurs 4:30pm	Dr. Betty Shabazz Academy Parent Meeting https://zoom.us/j/97397572625?pwd=VE5oWEY2aG54b1FVOWlMS3QrNHBRZz09 Meeting ID: 973 9757 2625 Passcode: DB21#	PPD
Feb. 4 Thurs. 6:00pm	ROPP Committee Meeting	
Feb. 4 Thurs. 6:15pm	Collegiate Connection Committee Meeting	Membership Services
Feb. 4 Thurs. 6:30pm	Dr. Betty Shabazz Academy Meeting https://zoom.us/j/94010786961?pwd=SXhFdmswd24ycWJhTDIMM2JROWVoUT09 Meeting ID: 940 1078 6961 Passcode: DBS21#	PPD
Feb. 6 Sat. 10:00am	DAC Executive Board Meeting	
Feb. 9 Tuesday	DAC Check Writing	
Feb. 9 Tues. 6:30pm	Community Outreach Committee Meeting https://zoom.us/j/93926323055?pwd=YXhGQjI4bnBIS3lWVWVITVUNOME5pdz09 Meeting ID: 939 2632 3055 Passcode: COC2020#	
Feb. 10 Wed. 6:00pm	ROPP Committee Meeting	

Feb. 10 Wed. 6:30pm	IAI Committee Event: Let's talk about Human Trafficking	PPD
Feb. 11 Thurs. 4:30pm	Dr. Betty Shabazz Academy Meeting https://zoom.us/j/97397572625?pwd=VE5oWEY2aG54b1FVOWIMS3QrNHBRZz09 Meeting ID: 973 9757 2625 Passcode: DB21#	PPD
Feb. 11 Thurs. 6:30pm	Economic Development: Financial Cohort	PPD
Feb. 11 Thurs. 6:45pm	ERT Committee Meeting https://zoom.us/j/96584249584?pwd=ZFZzUC9SODIZWEEdMS2pLVk00YUY1UT09 Meeting ID: 965 8424 9584 Passcode: ERT21#	PPD
Feb. 11 Thurs. 7:00pm	Sister Circle Committee Meeting https://zoom.us/j/94044315712?pwd=UmR1MDhlVjVuUXRNUkxhMUp1cW1PdZ09 Meeting ID: 940 4431 5712 Passcode: Sister21#	
Feb. 12 Fri. 6:30pm	Legacy Scholarship Fundraiser Tech Run	
Feb. 13 Sat. 11:00am	DAC General Membership Meeting	
Feb. 15 Monday	DAC Scholarship Applications GO-LIVE	
Feb. 16 Tuesday	DAC Check Writing	
Feb. 16 Tues. 6:00pm	May Week Committee Meeting https://zoom.us/j/98709802152?pwd=MUVZS0RkNkRaaWN1c3lVTkVTeUMxUT09 Meeting ID: 987 0980 2152 Passcode: May2021#	
Feb. 16 Tues. 6:30pm	ROPP Committee Meeting	
Feb. 17 Wed. 6:30pm	Legacy Scholarship Fundraiser Tech Run	
Feb. 18 Thurs. 4:30pm	Dr. Betty Shabazz Academy Meeting https://zoom.us/j/97397572625?pwd=VE5oWEY2aG54b1FVOWIMS3QrNHBRZz09 Meeting ID: 973 9757 2625 Passcode: DB21#	PPD
Feb. 18 Thurs. 6:00pm	DAC Public Relation Committee Meeting	
Feb. 18 Thurs. 6:30pm	Scholarship Committee Meeting https://zoom.us/j/94184138581?pwd=KzV6Zzh1TzJWQ2NmeVVhRHljZjBFdz09	

	Meeting ID: 941 8413 8581 Passcode: Scholar21#	
Feb. 18 Thurs. 6:30pm	Social Action Committee Meeting https://zoom.us/j/93957300663?pwd=cDdHL1dLVDB2YjFYTlc3SDI3dndOZz09 Meeting ID: 939 5730 0663 Passcode: SA21#	
Feb. 18 Thurs. 7:00pm	Physical and Mental Health Committee Meeting https://zoom.us/j/97861794579?pwd=NzBIOHBGWHN6b1dqWkpGT2pPMEFpQT09 Meeting ID: 978 6179 4579 Passcode: PHM2020#	PPD
Feb. 19 Fri. 7:00pm	Legacy Scholarship Virtual Fundraiser	
Feb. 21 2:00pm	Arts & Letters present: A Musical Legacy	
Feb. 21 2:30pm	Delta GEMS Meeting https://zoom.us/j/97153288727?pwd=QjZWSFByTmJLc3VlVnpacm5GaExyUT09 Meeting ID: 971 5328 8727 Passcode: GEMS21#	PPD
Feb. 22 Monday	Physical and Mental Health: Mental Health Monday	PPD
Feb. 22 Thurs. 6:00pm	Membership Services Committee Meeting Join Zoom Meeting https://us02web.zoom.us/j/86558256769	
Feb. 23 Tues. 6:30pm	Economic Development Side Hustle Part II: Monetizing Your Hobby / Monetizing Your Passion: Starting & Sustaining your at-home Business bit.ly/DACSideHustleFeb23	PPD
Feb. 24 Wed. 6:00pm	ROPP Committee Meeting	
Feb. 25 Thurs. 4:30pm	Dr. Betty Shabazz Academy Meeting https://zoom.us/j/97397572625?pwd=VE5oWEY2aG54b1FVOWlMS3QrNHBRZz09 Meeting ID: 973 9757 2625 Passcode: DB21#	PPD
Feb. 25 Thurs. 6:30pm	DAC Step/Stroll Practice https://zoom.us/j/93458714011?pwd=aFVtV1NwNG9sOHZPcDI0T1RkSVhyUT09 Meeting ID: 934 5871 4011 Passcode: Step21#	
Feb. 25 Thurs. 7:00pm	Founders Day Committee Meeting https://us02web.zoom.us/j/88972362840?pwd=b2hIb0hDSVd3UjNTOEM3cFVZbWxHUT09 Meeting ID: 889 7236 2840 Passcode: FD21#	
Feb. 28	State PPD Conference Call	

Sun. 7:00pm		
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Program/Event Report

- EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: February 6, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes

OFFICE or COMMITTEE NAME: Second Vice President/Membership Services

NEXT COMMITTEE MEETING:

Date: Monday, February 22, 2021	Time: 6:30p
Location: Zoom: https://us02web.zoom.us/j/86558256769	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Happy Birthday February Sorors! Click here for your video message: <https://www.youtube.com/watch?v=NFd7IgtHERw>
- We want to acknowledge our member's accomplishments! Self-report to recognitions@detroitdeltas.org.
- DAC Members subscribe to receive short KEY text messages from the chapter. Text @DACMembers to 81010

UPCOMING EVENTS: (limit to current and next month events)

1.	Name of Event: Launch of Dinner for 22 & Beyond	Date: February 2021 Time: Via Email
	Location: Sign Up: https://forms.gle/cgqDzKNKcLqPdgev8	Event Contact: Stephanie Hobson
	Purpose/Goal(s): Virtual sisterhood event	
	Summary: All sorors are invited to join 9 groups for sisterly virtual fun	
	PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI	
	Membership: <input checked="" type="checkbox"/> Reclamation <input checked="" type="checkbox"/> Retention <input type="checkbox"/> Recognition <input checked="" type="checkbox"/> Sisterhood	

Dinner for 22

& Beyond... The Virtual Edition

Join any of the 9 Groups Virtually

Grape Expectations & Toast <i>Do you enjoy fine wines and liquors?</i>	Foodies: Let's Get Cooking! <i>Cooking classes and recipes</i>	Prayer Warriors <i>Lifting mine eyes to the hills</i>
Sew & What? <i>Arts & Crafts</i>	Self Care <i>Taking Care of ME</i>	Watcha Watchin'?? <i>TV, Movies, & Videos</i>
DStoastmasters <i>Public speaking in practice</i>	Living Singles <i>All the single ladies...</i>	WW <i>Formerly Weight Watchers</i>

Laramender A. Davis, President
 Stephanie L. Hobson, Second Vice President
 Tonya Roscoe, Co-Chair, Membership Services

2.	Name of Event: DAC Step/Stroll Practice	Date: Thursday, February 25, 2021 Time: 6:30 p.m.
	Location: Zoom: https://us02web.zoom.us/meeting/register/tZcqduqspjgqHNLTU7jMkt6UXKdArrz9pF2b	Event Contact: Brittany Knox
	Purpose/Goal(s): Virtual sisterhood event	
	Summary: All sorors are invited to join to exercise and socialize. Practice the new stroll: Click HERE!	
	PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input checked="" type="checkbox"/> PMH <input type="checkbox"/> PAI	
	Membership: <input checked="" type="checkbox"/> Reclamation <input checked="" type="checkbox"/> Retention <input type="checkbox"/> Recognition <input checked="" type="checkbox"/> Sisterhood	

3.	Name of Event: DAC Virtual Book Club	Date: Thursday, March 18, 2021 Time: 6:00 p.m.
	Location: Zoom: https://us02web.zoom.us/join/zoom-join-2hpjouHdeNxxe83Qee45CNomn0EMCC	Event Contact: Jewel Jones
	Purpose/Goal(s): Virtual sisterhood event	
	Summary: All sorors are invited to join the book review	
PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI Membership: <input checked="" type="checkbox"/> Reclamation <input checked="" type="checkbox"/> Retention <input type="checkbox"/> Recognition <input checked="" type="checkbox"/> Sisterhood		



4.	Name of Event: DAC Sisterhood Month 2021	Date: Monday, March 1 – Sunday, March 28th Time: 6:00 p.m.
	Location: Zoom and Facebook Live	Event Contact: Stephanie Hobson
	Purpose/Goal(s): Virtual sisterhood month events	
	Summary: Virtual Photo Booth All Month, March 1st Sisterhood Social – Lead Soror Edwina King, March 5th Sisterhood Movie Night, March 18th Book Club, March 25th Step/Stroll Practice, and March 28th – 2 nd Annual Sisterhood Month Fun Day	
PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input checked="" type="checkbox"/> PMH <input type="checkbox"/> PAI Membership: <input checked="" type="checkbox"/> Reclamation <input checked="" type="checkbox"/> Retention <input type="checkbox"/> Recognition <input checked="" type="checkbox"/> Sisterhood		

PAST PROGRAMS & ACTIVITIES: (previous month's events)

1.	Name of Event: DAC Bookclub	Date: Thursday, Jan. 21, 2021	Time: 6:00p.m.
	Sorors Served: 13	Non-Deltas Served: 0	
	Summary/Outcome: Sorors had a wonderful book club discussion.		





Dinner for 22

& Beyond... The Virtual Edition

Join any of the 9 Groups Virtually

Grape Expectations & Toast

Do you enjoy fine wines and liquors?



Sew & What?

Arts & Crafts

Foodies: Let's Get Cooking!

Cooking classes and recipes

Prayer Warriors

Lifting mine eyes to the hills

Self Care

Taking Care of ME

DSToastmasters

Public speaking in practice

Watcha Watchin'?

TV, Movies, & Videos

Living Singles

All the single ladies...



WW

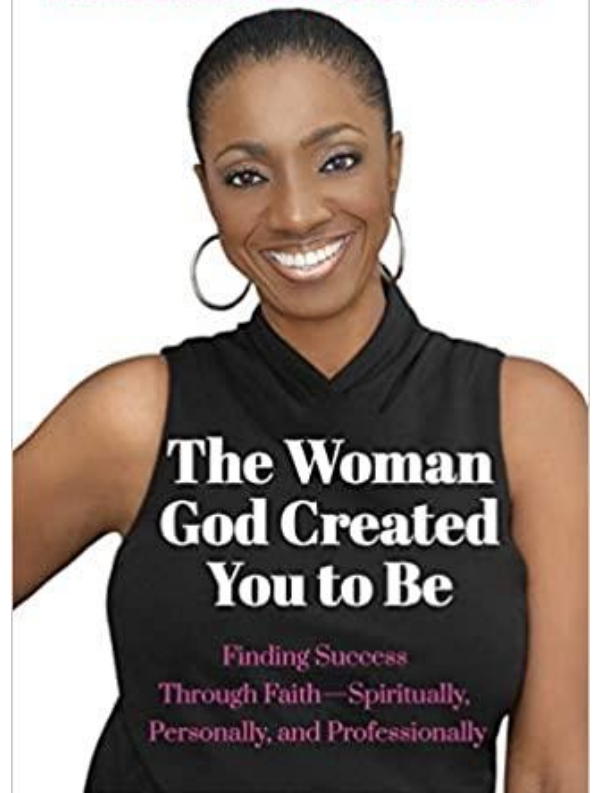
Formerly Weight Watchers

Larmender A. Davis, President

Stephanie L. Hobson, Second Vice President

Tonya Roscoe, Co-Chair, Membership Services

New York Times Bestselling Author
KIMBERLA LAWSON ROBY



Dinner for 22: [SIGN-UP HERE!](#)

Join the private Dinner for 22 [Facebook Group Page](#)

ACTIVITIES:

- Attended the virtual DAC Executive Board Meeting
- Attended the virtual DAC General Sorority Meeting
- Supported Technology for Founders Day
- Hosted the January 2021 Membership Services Meeting

VOLUNTEER HOURS:

Current Month: 25

YTD: 200

SUBMITTED BY: Stephanie Hobson, Second Vice President & Membership Services Chair



February 2021 Birthdays

FIRST NAME	LAST NAME	EMAIL	BIRTHDAY
PHELECIA	MCCALL	PRAMCCALL@AOL.COM	1-Feb
IRIS	TAYLOR	iristaylor@aol.com	1-Feb
EBONI	QUINN	eboniquinn1@gmail.com	1-Feb
Nora	Hudson	HUDSONNORA55@gmail.com	2-Feb
ROBIN	SCALES-WOOTEN	scaleswooten@aol.com	2-Feb
LATRELLE	PICKENS	latrelle.pickens@yahoo.com	2-Feb
SHIRLEY	BURKE	sjburke1@att.net	3-Feb
JENICE	MITCHELL FORD	jenicemitchellford@gmail.com	3-Feb
Heather	Olden	heather.olden88@gmail.com	3-Feb
MANDOLYN	JONES	mandglj@aol.com	4-Feb
JADE	HARRIS	JADEHARRIS6910@GMAIL.COM	4-Feb
ROBIN	MORGAN	rmorganempowers@gmail.com	5-Feb
Pauline	Givens	pjagivens@gmail.com	5-Feb
HAZEL	WHITE	WHITE.HAZEL@ATT.NET	6-Feb
SHIRLEY	LUSBY	salusby1@aol.com	7-Feb
MONICA	LEWIS	MONLLE1@MSN.COM	8-Feb
WILMA JOYCE	IRVIN HARRIS	WJIHARRIS@YAHOO.COM	8-Feb
BRIANA	MOSS	MOSSBRI2@ICLOUD.COM	8-Feb
CAROL	NEVELS FLEMING	carolf29@sbcglobal.net	9-Feb
AYESHA	OGLESBY	OGLESBY313DST@GMAIL.COM	9-Feb
ANITA	SIPES-WILLIAMS	anitaw3138@gmail.com	9-Feb
NAOMI	PHILLIPS	naomiphillips821@gmail.com	9-Feb
Linda	Morisseau	lndmorisseau@aol.com	9-Feb
ELLA	HALL		9-Feb
TAMRA	MABEN	TAMRAMM@GMAIL.COM	11-Feb
LISA	WILLIAMS	lisamariewms@yahoo.com	11-Feb
ALICE	GLOVER	ALICEGLOVER54@YAHOO.COM	11-Feb
TRACEY	BAGLEY-REED	tbagleyreed@comcast.net	12-Feb
Marcia	Turner	MARCIA.TURNER@YMAIL.COM	12-Feb
Paula	Rivers Dunn	paulajanie@aol.com	12-Feb

TASHAWNA	HAWKINS	MS.HAWKINS213@GMAIL.COM	13-Feb
BRITTNEY	DESOUZA	BRITTNEYDESOUZA@YAHOO.COM	13-Feb
KATRINA	YOUNG	KATVYOUNG53@YAHOO.COM	13-Feb
Lisa	Thompkins	lthompkins@comcast.net	15-Feb
YVONNE	HACKETT	yhackett@aol.com	16-Feb
DIANNA	KIRKLAND	DIANNA.KIRKLAND@AOL.COM	16-Feb
TRACY	MARINO	TRACYMARINO55@GMAIL.COM	16-Feb
JANET	BARNES	jcbinmi@gmail.com	16-Feb
CARMELA	HAWKINS	CARMELAHAWK3@GMAIL.COM	17-Feb
SHANDA	STARKS	CLASSY_218@YAHOO.COM	18-Feb
Roslyn	Marcy	rmarcy58@gmail.com	18-Feb
Jazmine	Goode	goodej93@gmail.com	19-Feb
Deborah	Hunter-Harvill	DEBHARVIL@AOL.COM	19-Feb
SYLVIA	ELLIOTT	SILVERSTARR313@GMAIL.COM	19-Feb
OMEGA	HATCHETT	OMEGA.HATCHETT@GMAIL.COM	19-Feb
Charlene	Yarbrough	charlene6000@sbcglobal.net	20-Feb
Christina	Holt	seeholt@hotmail.com	20-Feb
JUANITA	ANDERSON	JFILMANDERSON@GMAIL.COM	20-Feb
PAULA	HUMPHRIES	paulaghumphries@gmail.com	20-Feb
ALISHA	BELL	ABELL869@CS.COM	21-Feb
Angela	Johnson	angelajohnson0002@gmail.com	21-Feb
SILVIA	WILLIAMS-SIMS	simssilvia@gmail.com	21-Feb
LaKena	Crespo	lcrespo13@gmail.com	22-Feb
Lisa	Jennings	shortiediva@gmail.com	23-Feb
DIANE	FEARS	dhfears@comcast.net	24-Feb
KATHRYN	HARRISON	kathrynb@prodigy.net	25-Feb
SHARRON	JONES		26-Feb
Shirley	Wingate-Frierson	wingate.shirley@att.net	27-Feb
DONNA	THORNTON	DMARIA227@GMAIL.COM	27-Feb
Clara	Newman	claranew@aol.com	27-Feb
Karin	Brown	kr3br@aol.com	28-Feb

*Please email second.vice.president@detroitdeltas.org if your birthday is missing.

Program/Event Report
EXECUTIVE BOARD MEETING REPORT
GENERAL MEMBERSHIP MEETING REPORT
Date of meeting: February 10, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: **Yes**
(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Collegiate Connection

NEXT COMMITTEE MEETING:

Date: February 4, 2021	Time: 6:15 pm
Location: Zoom	
Meeting ID: 967 8864 3969	
Passcode: 1913	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Acknowledge sorors Heather Older, Breanna Sullivan, Natalie Bien-Aime & Edwina King for contributing to the Collegiate Day coordination.

CHALLENGES/BARRIERS:

- Expanding our reach beyond the Detroit service area to include all Michigan chapters in our engagement. We will be reaching out to DAC sorors to help promote future collegiate connection events.

UPCOMING EVENTS: (limit to current and next month events)

Name of Event: Collegiate Day	Date: February 13, 2021	Time: 11 am
Location: General Sorority Meeting	Event Contact: Brittany Knox	

Purpose/Goal(s): Get collegiate sorors acclimated with how alumnae chapter business is handled

Summary: Collegiates will be invited to attend the DAC General Sorority meeting. The chapter with the most collegiates in attendance will receive a gift basket, filled with Delta items and items to support their college life. Collegiates will be asked to fill out a survey, identifying their current and post graduation needs. This survey will inform the collegiate committee on how to design an event, catered to the collegiates for May week. To support collegiate day, we are asking the chapter to personally invite a collegiate they may know to our chapter meeting. The event is open to all collegiates who are considering Detroit, MI as their home base post graduation.

PPD Thrust: Ed Dev Econ Dev IAI PMH PAI

Membership: Reclamation Retention Recognition **Sisterhood**

Other:



PAST PROGRAMS & ACTIVITIES: *(previous month's events)*

Name of Event: None	Date:	Time:
Sorors Served:	Non-Deltas Served:	
Summary/Outcome:		

VOLUNTEER HOURS:

Current Month:

YTD:

ACTION ITEMS (motions to be made):

1. None
- 2.
- 3.

SUBMITTED BY: *Brittany Knox*

EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: February 6, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes
(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Economic Development

Action Item:

The Economic Development Committee would like to partner with Freddie Mac (the government secondary mortgage purchaser) to offer a free, Learn How To Build and Repair Your FICO Score/Credit" to our Sorors and the public. This series would take place beginning in April and last for six weekly consecutive sessions at one hour each.

NEXT COMMITTEE MEETING:

Date: February 4, 2021	Time: 6:30
Location: Zoom	

UPCOMING EVENTS: *(limit to current and next month events)*

1.	Name of Event: Side Hustle Series – Monetizing Your Passion	Date: February 23, 2021	Time: 6:30 pm
	Location: Zoom	Event Contact: Gayle Coleman & Jaye Sanders	
	Purpose/Goal(s): Exploring options for alternative income streams. How to get started & how to sustain monetizing your passion from home.		
	Summary: The Side Hustle Series will explore options for developing an additional income stream. The committee is asking all Sorors with side hustle businesses to register with the link provided in the hotline.		
PPD Thrust: <input type="checkbox"/> Ed Dev <input checked="" type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI			
Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood			
Other:			

2.	Name of Event: Financial Fortitude Cohort Class of 2021	Date: January 14 – June 10 (monthly)	Time: 6:30 pm
	Location: Zoom	Event Contact: Gayle Coleman & Jaye Sanders	
	Purpose/Goal(s): Six-month, small group curriculum that provides hands on consultation with financial professionals and other experts. It's not about how much you make, it's about how much you keep.		
	Summary: Deep dive topics such as: wealth creation, retirement planning beyond the 401K, creating your own pension and building cash flow for the next two generations. This class is limited to 22 participants. Registration link is provided in the DAC Hotline.		
	PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI		
	Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood		
	Other:		

PAST PROGRAMS & ACTIVITIES: (previous month's events)

Name of Event: Financial Series Workshop	Date: November 16, 2019	Time: 10:00 AM
Sorors Served: 4	Non-Deltas Served: 0	
Summary: Financial Literacy: Saving & Investing		

Name of Event: Financial Series Workshop	Date: December 18, 2019	Time: 6:30 pm
Sorors Served: 12	Non-Deltas Served: 0	
Summary/Outcome: Investing 101 & Protecting Your Assets		

VOLUNTEER HOURS:

Current Month: 1.5

YTD: 1.5

SUBMITTED BY: Gayle Coleman & Jaye Sanders

Program/Event Report

- EXECUTIVE BOARD MEETING REPORT
- GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: January 25, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING? No Yes
(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Nominating Committee

NEXT COMMITTEE MEETING:

Date: February (Date TBD)	Time: 7-8 PM
Location: Zoom Call	

Invited committee members: Soror Sharon Wilson, Soror Angelia Mock, Soror Allana Jones, Soror Lynn Kelley, Soror Tosha Padgett Johnson, Soror Lisa Jennings, Soror Shani J. Penn. **President Larmender Davis was also invited and joined the meeting.**

Conference call participants: All committee members were present *except* Soror Lynn Kelley.

I. Deadline to submit Nomination form was Saturday, February 22, 2021

The following positions will be available.

- President
- 1st Vice President
- 2nd Vice President
- Recording Secretary
- Assistant Recording Secretary
- Corresponding Secretary
- Assistant Corresponding Secretary
- Housing and Properties Facilities Management Chair
- Internal Auditor
- Treasurer
- Assistant Treasurer
- Financial Secretary
- Assistant Financial Secretary
- Budget and Finance Chair
- Journalist
- Nominations Chair
- Nominations Committee (6)



II. Slate Presentation

Per the ROPP Article IX, Section 2 b the initial slate will be presented to the March Executive Board meeting for information purposes only.

III. Running from the Floor

Per the ROPP Article IX, Section 2 c., Nominations from the floor will take place at the March Chapter meeting. and 2 d., Chapter officers shall come to the March meeting prepared to verify a candidate's qualifications in the event a nomination is made from the floor.

After the slate has been presented by the nominations chair, as the chair of the general sorority meeting, the president of the chapter, Soror Larmender, will take nominations from the floor for each position in the following order:

Nominating Committee Member (6 positions)
Nominating Committee Chair
Journalist
Budget and Finance Chair
Assistant Financial Secretary
Financial Secretary
Assistant Treasurer
Treasurer
Internal Auditor
Housing and Properties Facilities Management Chair
Assistant Corresponding Secretary
Corresponding Secretary
Assistant Recording Secretary
Recording Secretary
2nd Vice President
1st Vice President
President

A breakout room will be established (that will include two nominating committee members and the assistant financial secretary) so that each candidate running from the floor qualifications can be verified before the end of the meeting.

President Larmender will announce the full slate and the end of the meeting so that the slate will be recorded to the March meeting minutes.

IV. Campaigning

The Nominating Committee has recommended that we stay aligned with the guidelines of Grand Chapter. By the action of the Guidelines and Instructions For Seeking Office in Delta Sigma Theta Sorority, Inc. (See the attached document)

Candidates are PROHIBITED from distributing gifts, giveaways, candy or favors of any kind. Such gift items may not be mailed nor distributed at on-site at events.

Examples of what is acceptable and unacceptable In located in the table on page 27 of the attached Guidelines and Instructions For Seeking Office in Delta Sigma Theta Sorority, Inc.

Campaign materials cannot be left at any location, including your place of employment, your place of worship or DSTDFI Headquarters, etc.

Any candidate not adhering to these guidelines will be disqualified.

Campaigning may begin on Saturday, March 14, 2015 after General Membership meeting and must end on Friday, April 30, 2021 at 11:59 PM. No campaigning of any kind on the day of the Election. Any candidate not adhering to these guidelines will be disqualified.

V. Candidates Corner/ Speeches

The Nominating Committee will report out the revised dates and process in March 2021.

VOLUNTEER HOURS:

Current Month: 27

YTD: 272

SUBMITTED BY: Shani J. Penn, Nominations Chair

DELTA SIGMA THETA SORORITY, INC.
A Service Sorority Founded in 1913

Guidelines and Instructions

For Seeking Office in
Delta Sigma Theta Sorority, Inc.



2021 National Convention

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DELTA SIGMA THETA SORORITY, INC.

A Service Sorority Founded in 1913

IMPORTANT PLEASE DISTRIBUTE TO CHAPTER MEMBERS

To: Grand Chapter and Prospective Candidates for National Officers, Committee Chairs, and Committee Members

From: Dr. Sheila Jenkins, 2021 National Nominating Committee Chair

Date: November 19, 2020

Subject: Call for Nominations

The National Nominating Committee has the responsibility of soliciting and receiving nominations from chapters and members of persons to serve in Grand Chapter offices, and selecting, for the consideration of the National Convention, candidates for Grand Chapter offices. The members of the National Nominating Committee are:

- **Leah Rowe** - Collegiate Member
- **Cynthia Gooch-Grayson, Ph.D.** - Central Region
- **Kasey Edwards, Esq.** - Eastern Region
- **Tya Mathis-Coleman** - Farwest Region
- **Tracie L. Davis** - Midwest Region
- **B. Lisa Downey-Hood** - South Atlantic Region
- **Janelle R. Baker, Ph.D.** - Southern Region
- **Nicole Taylor, Esq.** - Southwest Region

In keeping with Delta's honored legacy of electing qualified, effective, and visionary leaders, the National Nominating Committee is pleased to issue this Call for Nominations for National Officers, Committee Chairs, and Committee Members.

All interested members are encouraged to consider seeking office. The elected members will serve for the **2021-2023** biennium unless the committee position is a 4-year term. The enclosed Guidelines and Instructions will be posted on the Corporate Website in the "Members Only" section. Select the National Committees link, then Nominating Committee tab to access all documents and forms necessary for a complete application. Detailed instructions for the online application software are also included in this document.

Application Deadline:

ALUMNAE AND COLLEGIATE MEMBERS: SUNDAY, FEBRUARY 28, 2021 at 11:59 P.M. ET

Call for Nominations – 2021 National Convention

One of the most important responsibilities of voting delegates at the 2021 National Convention is to elect the national leadership for the 2021 – 2023 biennium. The National Nominating Committee is charged with the duty of soliciting and receiving from chapters and members of persons to serve in Grand Chapter offices.

The National Nominating Committee invites eligible and qualified members to apply for the offices, positions, and committees listed below:

AVAILABLE POSITIONS	TENURE	ELIGIBILITY FOR RE-ELECTION
National President	2 years	Yes, if eligible one 2-year term
National First Vice President	2 years	Yes, if eligible one 2-year term
National Second Vice President	2 years	No
National Secretary	2 years	Yes, if eligible one 2-year term
National Treasurer	2 years	Yes, if eligible one 2-year term
Chair, National Nominating Committee	2 years	No
Chair, National Finance Committee	4 years	No
Chair, National Internal Audit Committee	4 years	No
Alumnae Member, National Internal Audit Committee (2 Positions Available)	4 years	No
Collegiate Member, National Scholarship and Standards Committee	2 years	No
Collegiate Member, National Finance Committee	2 years	No
Collegiate Member, National Nominating Committee	2 years	No
Collegiate Member, National Internal Audit Committee (2 Positions Available)	2 years	No

ELIGIBILITY REQUIREMENTS

Eligibility requirements and responsibilities for officers are set forth in the Constitution and Bylaws, Article IX – Elections and Voting, Section 10. (A and B), 2019 Edition. Critical points relative to the requirements and responsibilities of officers are listed below:

1. To be eligible for National or Regional Office, elected National or Regional Committee chairs or members, a member must:

- be financial with a chapter and the Grand Chapter for the period beginning with the first day of the National Convention preceding the one at which the national election will occur and continuing through her term of office;
- be financial with a chapter and Grand Chapter for the period beginning with the first day of the Regional Conference preceding the one at which the regional election will occur and continuing through the term of office;
- be present at the National Convention or Regional Conference at which she is to be elected;
- have attended at least two of the last three National Conventions and two of the last three Regional Conferences held previous to her nomination, except that this provision does not apply to candidates for the positions reserved for collegiate members by these Bylaws; and
- be available to travel to regional and national meetings and perform duties of the office.

NATIONAL CONVENTION & REGIONAL CONFERENCE ATTENDANCE

- Any soror who purchased the 2017 weekend/two-day convention registration cannot use the 2017 National Convention to satisfy eligibility requirements.
- Any soror who registered for the 2019 National Convention received attendance credit whether she attended or not.
- Any soror who registered and attended the 2020 Virtual Regional Conference (live or playback) received attendance credit.

2. National Second Vice President, Regional Representative, and other collegiate positions on all levels:

- Only collegiate members are eligible for the office of National Second Vice President and other positions so reserved by these Bylaws.
- A candidate for any of these positions shall:
 - have been continuously financial from the date of her initiation; and
 - have at least one full academic year left in school at the time of election.

COLLEGIATE TRANSCRIPT REQUIREMENTS

- o A collegiate member seeking office **MUST** have a minimum cumulative grade point average of **2.75** on a 4.0 scale or **1.75** on a 3.0 scale.
- o The applicant **MUST** upload an official or unofficial transcript, (which includes **Spring 2020** grades, **Summer 2020** grades, if applicable, and **Fall 2020** semester or quarter grades) in the application. If the university only submits transcripts electronically, the application **MUST** notify the Chair of the National Nominating Committee to arrange for an exception to this guideline.
- o If slated, the collegiate **MUST** request that her university send an official electronic transcript to the Chair of the National Nominating Committee. The official electronic transcript must include **Fall 2020** and **Spring 2021** semester or quarter grades, and must be received by 9 a.m. ET the day before the Opening Plenary of the National Convention. The transcript must be sent to Dr. Sheila Jenkins, Chair of the National Nominating Committee, at chair2021nnc@gmail.com. Only transcripts sent directly from the university or official transcript officer will be accepted.
- o An official transcript **MUST** display the disclaimer of "official" and/or the official university seal.

IMPEACHMENT

Any officer who has been impeached shall be ineligible for election to any national, regional, or chapter office.

LIMITATION OF OFFICE

A member shall hold only one position, either elected or appointed on any level - Regional or National - at the same time, except in cases where one's position has additional duties or in extenuating circumstances. For example, on the National level, the National First Vice President also serves as the chair of the Scholarship and Standards Committee. Where feasible, chapters may follow the same procedure.

LIMITATION OF TENURE

- Elected national, regional and chapter officers shall not serve more than two consecutive terms in the same office.
- The chairs and members of the National, Regional and Chapter Nominating committees shall not be a candidate for any elective office on the respective level while serving on either of the Nominating Committees.
- The chairs and members of the National and Regional Nominating Committees must resign prior to the call for nominations to be eligible to run for an office or position on either the National or Regional level.
- The chair and members of the Finance Committee shall be ineligible for re-election to the same position on the committee.

DUTIES OF NATIONAL OFFICERS, COMMITTEE CHAIRS, & COMMITTEE MEMBERS

NATIONAL PRESIDENT and CHIEF EXECUTIVE OFFICER

It shall be the duty of the National President to provide leadership, administrative guidance and direction to the structure and programming of the Sorority. She shall:

1. serve as the Chief Executive Officer of the Sorority;
2. serve as Chair of the National Board of Directors;
3. serve as Chair of the National Convention Committee;
4. preside over the National Convention;
5. enforce the Constitution and Bylaws;
6. appoint National Committees, National Commissions, and National Convention Officers;
7. recommend to the National Board of Directors the removal of any elected or appointed national or regional officer who fails to perform the duties of her office;
8. perform such ceremonies of the Grand Chapter as may be necessary and appropriate;
9. strengthen public relations and maintain cooperative relations with other organizations;
10. serve as a member of the Scholarship and Standards Committee, and as ex officio member of all other national committees and commissions except the National Nominating Committee, with whom she may meet at its request;
11. work with the Executive Director to ensure that the established policies of the Grand Chapter and the National Board of Directors are executed;
12. stimulate growth and development of the organization;
13. exercise all powers and duties generally pertaining to the office of National President;
14. work with the Regional Directors in coordinating their efforts and maintaining unity in the Sorority's objectives and program;
15. serve as an ex officio member of the board of directors of any related organization of the Sorority; and
16. be responsible for a corporate report to the National Convention which would include program status, financial status and program projection.

NATIONAL FIRST VICE PRESIDENT

It shall be the duty of the National First Vice President to:

1. serve as Chair of the Scholarship and Standards Committee;
2. perform all the duties of the office of the National President in the absence, incapacitation, or at the request of the National President;
3. assist with development and implementation of reclamation; and
4. conduct training sessions for Regional Directors and Regional Representatives.

NATIONAL SECOND VICE PRESIDENT

It shall be the duty of the National Second Vice President to:

1. work with officers and chapters in stimulating and strengthening collegiate participation in the life of the Sorority;
2. serve as liaison between collegiate and alumnae chapters to strengthen relationships and understanding;
3. serve as a member of the Scholarship and Standards Committee; and

4. perform all the duties of the office of the National President in the absence, or at the request, of the National President.

NATIONAL SECRETARY

It shall be the duty of the National Secretary to:

1. record the minutes of the National Executive Committee meetings;
2. review the minutes of the National Board of Directors meetings;
3. review the records of the sessions of the National Convention, for accuracy;
4. seat voting delegates at the National Convention;
5. receive and act on chapter requests to be absent from the National Convention and Regional Conferences;
6. notify the National President, the Regional Directors and the Scholarship and Standards Committee of the unexcused absences of chapters from two consecutive National Conventions and Regional Conferences;
7. issue charters to new chapters;
8. finalize a report of the actions taken by the Grand Chapter in National Convention and disseminate to all chapters within 45 days after receipt of the transcript; and
9. finalize a report of the proceedings of the National Convention and disseminate to all chapters within 90 days after receipt of the transcript.

NATIONAL TREASURER

The National Treasurer shall possess one or more of the following credentials: Certified Public Accountant (CPA), Certified Internal Auditor (CIA), Certified Management Accountant (CMA), Certified Financial Planner (CFP), Chartered Financial Analysts (CFA) OR she has earned one of the following degrees: Master of Business Administration (MBA), Graduate degree or an undergraduate degree in finance, accounting or economics; OR five years current experience in the following industries: finance, budgeting, accounting, auditing, internal controls, and or asset management.

It shall be the duty of the National Treasurer to:

1. serve as the chief fiscal officer;
2. serve as a voting member of the Finance Committee which reviews and recommends financial policy;
3. receive and review the monthly financial records and reconciliation reports of Grand Chapter monies;
4. present a quarterly financial report to the National Board of Directors and the chapters;
5. present a semi-annual financial report of all Grand Chapter monies to the National Board of Directors and advise the Board of the financial status of the Sorority;
6. ensure that the internal controls are adhered to and the financial policies are implemented;
7. present annually an audited financial report to the Grand Chapter;
8. advise and counsel the National Board of Directors;
9. stimulate economic growth and financial stability of the Grand Chapter and chapters;
10. compile and disseminate all fiscal information to chapters to include such information as bonding, insurance and investment; and
11. collect fines levied on chapters and individuals as a result of disciplinary measures.

NATIONAL FINANCE COMMITTEE

The Finance Committee shall consist of ten members: the National Treasurer; a Chair; one member from each of the seven regions; and one collegiate member in accordance with ARTICLE IX – ELECTIONS AND VOTING, Section 1, NATIONAL CONVENTIONS and Section 2. REGIONAL CONFERENCES. The members of the Finance Committee must meet the following criteria:

Alumnae Members: The member has earned one of the following designations: Certified Public Accountant (CPA), Certified Internal Auditor (CIA), Certified Management Accountant (CMA), Certified Financial Planner (CFP), Chartered Financial Analysts (CFA) OR earned one of the following degrees: Master of Business Administration (MBA), graduate degree or an undergraduate degree in finance, accounting or economics; OR five years of current experience in the following industries: finance, budgeting, accounting, auditing, internal controls, and or asset management and has served as a fiscal officer of a local chapter or member of the National Finance Committee.

Collegiate Members: Majoring in accounting, finance, business administration, or any other related subject areas in the list of majors.

It shall be the duty of the Finance Committee to:

- a) consider the financial needs of the Sorority and recommend dues and fees to the National Board of Directors;
- b) plan, evaluate and recommend the annual operating budget to the National Board of Directors;
- c) recommend the general financial policies of Grand Chapter to the National Board of Directors;
- d) study and develop financial plans to strengthen the financial base of the Sorority with input from the National Board of Directors, national committees, national commissions and chapters;
- e) oversee and monitor fiscal control of the approved budgets of the Sorority; and
- f) conduct training sessions for chapter fiscal officers.

NATIONAL SCHOLARSHIP AND STANDARDS COMMITTEE

The Scholarship and Standards Committee shall consist of eleven members: the National First Vice President, who shall serve as the Chair; the National President; the National Second Vice President; and eight other members in accordance with ARTICLE IX - ELECTIONS AND VOTING, Section 1. NATIONAL CONVENTIONS and Section 2. REGIONAL CONFERENCES. One member shall be elected in each of the seven regions to serve for four years, and one collegiate member shall be elected by the National Convention to serve for two years.

It shall be the duty of the Scholarship and Standards Committee to:

- a) enforce the Constitution and Bylaws, the Code of Conduct, policies and procedures and other governing documents of the Sorority;
- b) function as a judiciary board and serve as an arbitrator when disputes arise between officers, chapters and individual members;
- c) develop and administer the scholarship program of the Sorority and make recommendations concerning the same to the National Board of Directors;
- d) conduct training sessions for regional officers, chapter advisors and Membership Intake trainers;
- e) advise the National First Vice President on reclamation programs;

- e) develop and administer the membership intake program;
- f) approve or recommend action on membership matters not otherwise provided for;
- g) discipline chapters or individuals, upon request of the National President or Regional Director, as prescribed in ARTICLE XIII - DISCIPLINE;
- h) evaluate annually the corporate accountability of each chapter;
- i) monitor and investigate, upon request of the National President or Regional Director, all allegations and improprieties related to Membership Intake;
- j) receive and evaluate recommended changes and update the Chapter Management Handbook;
- k) hear and act on appeals from sorors, chapters; and
- l) conduct the leadership transition meetings on both the Grand Chapter and Regional levels.

NATIONAL NOMINATING COMMITTEE

The Nominating Committee shall consist of nine members: one elected member from each region; one elected collegiate member; and an elected Chair. All members shall be elected in accordance with ARTICLE VI - NATIONAL BOARD OF DIRECTORS, Section 3. DUTIES and ARTICLE IX – ELECTIONS AND VOTING of these Bylaws.

It shall be the duty of the National Nominating Committee to:

- a) operate within the structures of policies and procedures developed and approved by the National Board of Directors, including implementing Board of Directors - approved qualifications of candidates for Grand Chapter officers;
- b) solicit and receive nominations from chapters and members of persons to serve in Grand Chapter offices;
- c) select, for the consideration of the National Convention, candidates for Grand Chapter offices;
- d) provide to chapters timely notice of vacancies, requirements, and timelines;
- e) distribute to the chapters by April 1st prior to the National Convention the names of candidates to be presented to the National Convention;
- f) report the names of the candidates to the National Convention at a session prior to the final session; and
- g) consult with and advise the Regional Nominating Committee Chairs.

NATIONAL INTERNAL AUDIT COMMITTEE

The Internal Audit Committee shall consist of eight elected members: the Chair; five alumnae members and two collegiate members, in accordance with ARTICLE IX – ELECTIONS AND VOTING, Section 1, NATIONAL CONVENTIONS. The members of the Internal Audit Committee must meet the following criteria:

Alumnae Members: The member has earned one of the following designations: Certified Public Accountant (CPA), Certified Internal Auditor (CIA), Certified Management Accountant (CMA), Chartered Financial Analyst (CFA), Certified Information Systems Auditor (CISA), Chartered Global Management Accountant (CGMA) OR earned one of the following degrees: Doctorate, Masters, or Bachelors in one of the following areas: accounting, finance, business administration or any other related major, OR possess five years of current experience in auditing, internal controls or finance.

Collegiate Members: Majoring in accounting, finance, business administration, or any other related subject areas in the list of majors.

It shall be the duty of the Internal Audit Committee to:

- a) select internal control processes for annual review;
- b) perform an annual review of internal control processes selected by the National Internal Audit committee, and any other processes selected by the National President and/or National Treasurer;
- c) advise the National President and Board of Directors on audit related matters and to advise the Regional Directors and Chapter Presidents on audit related matters upon request;
- d) review audit reports and other financial reports from chapters;
- e) ensure that the books of Grand Chapter are audited by a Certified Public Accountant within 120 days of the close of each fiscal year;
- f) review the sorority's audited financial statements and related notes prepared by the sorority's Certified Public Accountant, and other financial reports;
- g) monitor and investigate, upon request from the National President, National Board of Directors, and National Treasurer, all allegations and improprieties relating to fraud, embezzlement and misappropriation of funds;
- h) develop an internal audit manual in accordance with statements on auditing standards and procedures for nonprofit organizations, and keep up to date with current significant accounting policies and the effect of alternative accounting treatments;
- i) conduct training sessions for Internal Audit Committee members, fiscal officers, advisors and assisting sorors; and
- j) make recommendations to the Finance Committee regarding to internal controls.

NOMINATING PROCEDURES & GUIDELINES

- **Applicants** are members who have submitted an application or those who are considering applying for an elected National office or position.
- Applicants may form a **Core Campaign Team**, which is a group of members of the Sorority who assist with planning and strategizing campaign activities.
 - All activities **MUST** remain **CONFIDENTIAL** and shall not be shared outside of the Core Campaign Team, except during the approved campaign period.
 - Applicants and Core Campaign Teams can consult with the Chair and/or Members of the National Nominating Committee to seek guidance throughout the nominating and campaigning process.
- Campaigning is considered activities that support a member who is seeking an elected position, which includes, but is not limited to, distribution of campaign materials, displaying or posting of campaign materials, wearing campaign paraphernalia, making campaign speeches, seeking support and/or votes, and soliciting and accepting donations.
- Applicants should request letters of recommendation from financial members to include in their online application. Request(s) **MUST** be for letters of recommendation **ONLY** and **NOT** for support or votes.
- The application (Components I, II and III and all other required uploaded documentation) **MUST** be completed, electronically signed, and submitted in its entirety no later than **February 28, 2021 at 11:59 p.m. Eastern Time (ET)** for alumnae and collegiate positions. Emails, facsimiles or hard copies of any kind will not be accepted.
- Nomination materials **MUST** be submitted electronically by using the application software link provided. Applicants will receive a confirmation receipt with the recorded submission date. The 2021 National Nominating application process is completely electronic.
- The applicant's electronic signature on the electronic application form indicates that the information provided is true, complete and accurate as of the date electronically signed. If any information changes during the nomination and election process, the applicant must notify the Chair of the National Nominating Committee immediately ([See page 40 for the Directory](#)).
- Collegiate applicants **MUST** upload an official or unofficial transcript in the application software.
 - The official or unofficial transcript must include **Spring 2020** grades, **Summer 2020** grades (if applicable) and/or **Fall 2020** semester or quarter grades.
 - If the university only submits transcripts electronically, the collegiate applicant **MUST** notify the Chair of the National Nominating Committee to arrange for an exception to this guideline. Electronic transcripts sent directly from the university to the Chair of the National Nominating Committee will be accepted.
 - The Nominating Committee will not calculate GPAs. If you attend a college/university where the cumulative GPA is not calculated on the official transcript, a letter on official letterhead will be required from the registrar/transcript office indicating that the grades submitted are equivalent to a minimum cumulative grade point average of 2.75 on a 4.0 scale or 1.75 on a 3.0 scale.

- Alumnae applicants seeking positions of National Treasurer, Finance Committee, and Internal Audit Committee **MUST** upload a copy of her degree, official transcript, certifications, or resume that includes evidence of current job experience that relates to eligibility credentials.
- National Headquarters staff will verify that each applicant meets the eligibility requirements and shall notify each applicant of her eligibility by **March 5, 2021**.
- Applicants may challenge the eligibility determination of National Headquarters. Challenges must be directed to the Executive Director by **March 11, 2021 at 8 p.m. ET** for alumnae and collegiate positions ([See page 40 for the Directory](#) for the Executive Director’s contact information). A final determination of eligibility will be rendered by **March 16, 2021** for alumnae and collegiate positions.

NOTE: Receiving a notice from the Executive Director that a member is eligible to be slated **is NOT** a notice that the member has been slated, and the member cannot begin to campaign. If the member campaigns prior to receiving official notification from the Chair of the National Nominating Committee that she is slated, this will result in the removal of the member’s application from consideration.

NOTE: Members whose applications are removed from consideration are disqualified and cannot run from the floor.

NOTE: All time referenced in this document shall mean Eastern Time (ET).

Failure to adhere to the guidelines for submitting nomination materials will result in the removal of your application from consideration.

ELECTRONIC APPLICATION INFORMATION & INSTRUCTIONS

The National Nominating Committee is pleased to welcome members to the “Call for Nominations” web-based application process. Applicants who are interested in running for an office during the 55th National Convention **MUST** complete the web-based application comprised of:

- Personal demographic information;
- Educational and occupational information;
- Community and professional involvement;
- Delta demographic information and experience;
- Personal statement;
- Head shot photo;
- Resume or curriculum vitae; and
- Letter(s) of recommendation.

Applicant Responsibility

- Read and follow all of the “*Guidelines and Instructions for Seeking Office*”;
- Review the application for accuracy before submission. Once the completed application is submitted electronically it **CANNOT** be edited;
- Submission of all required and supporting documents must be through the web-based application process **ONLY**;
- Ensure sorors who are writing recommendation letters are aware that the recommendation **MUST** be submitted by the applicant through the web-based application software. No more than two (2) letters of recommendation will be accepted per applicant; and
- Alumnae and collegiate members must complete Components I, II and III of the application by **February 28, 2021 at 11:59 p.m. ET.**

Technical Requirements

The web-based application allows you to save your information prior to submission. Use the unique link provided in your registration email to access your saved application. Also, personal information will not be stored in the application software.

To ensure optimal results for completing the web-based application, please use the most current version of Google Chrome, Mozilla Firefox, Microsoft Edge, or Apple Safari.

Attachments must be smaller than 1 Megabyte (MB) to reduce technical issues with your application submission. Megabytes related to file sizes, which are listed beside the file names in your directory.

NOTE: 1 MB = 1024 Kilobytes (KB).

To ensure your color head shot photograph can be easily reproduced, the specified file types must only be **jpg, jpeg, or png** (image file formats). When uploading your photograph, use your **first initial and last name** (for example dsmith.jpg) for the file name.

Please allow enough time to complete the application process. It is recommended to submit application information at least 48 hours in advance of the deadline. This will allow enough time to accommodate technical issues that may emerge.

If technical difficulties arise, please contact the Chair of the National Nominating Committee immediately ([See page 40 for the Directory](#)).

Application Components

The Components of the application are:

- Component I – Personal Demographic Information
- Component II – Delta Demographic Information
- Component III – Recommendation Letter(s), Uploads & Signature

All candidates must also complete a final component for clearance at the National Convention:

- Component IV – Candidate Financial Report Form
(CFRF excel form must be completed and uploaded in Component IV.
The CFRF is located in Members Only area, then Nominating Committee.)
Due 9 a.m. ET the day before the Opening Plenary at the National Convention

Application Registration

- To begin the application process:
 - o Members **MUST** register before beginning the application.
 - o Use the link below to register for the application.
 - o Registration information includes: Member Name, Member Number, Member Email and Region.
 - o Upon completion and submission of the registration form, members will receive a unique link. This link will allow the member to access the full application, as well as save the entries on the application, that can be accessed prior to submitting the completed application.

2021 Call for Nominations Application Registration Link

<https://form.jotform.com/83045307798162>

Application Completion

- To complete the application:
 - o Member must click on the application link in the email received after registering, or copy and paste the entire link in the browser.
 - o The application begins with Component I, then moves to Component II, and finally to Component III.
 - o Each page of the application must be completed prior to going to the next page.
 - o After completing Component III, members must click to submit the application.
 - o Applicants should review the application for accuracy before submission. Once the completed application is submitted electronically it **CANNOT** be edited.
 - o Applicants are encouraged to print the application prior to submitting.
 - o An email will be sent to the applicant confirming receipt of the submitted application.
 - o The **application deadline** is **Sunday, February 28, 2021 at 11:59 p.m. ET.**

NOTE: Information entered in the application by the applicant will be used for the official **Candidate Profile** that is distributed to all members of the Sorority. Applicants must ensure that the information in her application is accurate, as no changes will be made to the *Candidate Profile*.

APPLICATION QUESTIONS

Component I – Personal Demographic Information

- Member Name
- Position for which you are applying
- Email
- Cell Phone Number
- Home Phone Number
- Work Phone Number
- Address

Educational and Occupational Information

- Select highest degree held
- List associated field of concentration for each degree held
- Collegiates - List Major
- Collegiates - Anticipated Date of Graduation
- Professional/Occupational Title

Other Information

- Do you have travel limitations?
- If yes, explain
- Have you ever been convicted of, currently being investigated for, or on trial for a criminal offense?
- If yes, explain

Community and Professional Information

- List Public Speaking Experience within the last 5 years. (300-word limit)
- List no more than five (5) Current and/or Past Community Involvement and/or Other Organization Affiliations, the positions held and accomplishments within the last 5 years, all of which must be non-Delta related. (300-word limit)
- List no more than five (5) Current and/or Past Professional (paid) Leadership roles held within the last 5 years, all of which must be non-Delta related. (300-word limit)

Component II - Delta Demographic Information

- Member Number
- Membership Status
- Current Region
- Current Chapter of Affiliation and Location
- Current Chapter Number
- Date of Initiation
- Name at the time of Initiation
- Chapter of Initiation and Location
- Are you currently under investigation or have you ever been suspended, placed on probation, fined, or removed from an office in Delta?
- If yes, explain disciplinary action.
- Have you ever been impeached from a position in Delta?

Delta Leadership & Involvement Information

- List Current & Past Chapter Experiences
- List Current & Past Regional Experiences
- Regional Conferences Attended: Beginning with the most recent to the oldest, list the years of Regional Conference(s) attended. Collegiate members should enter None, if they have not attended a Regional Conference.
- List Current & Past National Experiences
- National Conventions Attended: Beginning with the most recent to the oldest, list the years of National Convention(s) attended. Collegiate members should enter None, if 2021 will be your first National Convention.

Reason for Seeking Office

State your reason for seeking this office with your vision/plan for Delta Sigma Theta. If you held this position prior to this term, state how your reason for seeking this office has changed, if it has changed; and, how your vision/plan for Delta Sigma Theta Sorority, Inc. has/has not been actualized. (300-word limit)

Position Statement

Cite experiences, either in Delta and/or in your professional career, that impact directly on the position you are seeking. (300 to 500-word limit depending on position)

Component III – Recommendation Letter(s), Uploads & Signature

- Recommending Member #1 Full Name
- Recommending Member #1 Member Number
- Recommending Member #1 Email Address
- Recommending Member #1 Cell Phone Number
- Recommending Member #1 Chapter Name
- Recommending Member #1 Region
- Recommendation Letter #1 Upload
- Recommending Member #2 Full Name (Optional)
- Recommending Member #2 Member Number (Optional)
- Recommending Member #2 Email Address (Optional)
- Recommending Member #2 Cell Phone Number (Optional)
- Recommending Member #2 Chapter Name (Optional)
- Recommending Member #2 Region (Optional)
- Recommendation Letter #2 Upload (Optional)

Additional Uploads

- All Applicants – Upload Color Head Shot of Yourself
- All Applicants – Upload Professional Resume or Curriculum Vitae (Not a Delta Resume)
- Applicants for National Treasurer, Chair of National Finance Committee, Chair of National Internal Audit Committee and Alumnae Member, National Internal Audit Committee Only - Must upload degree, official transcript, certifications, or resume that includes evidence of current job experience that are related to eligibility credentials
- Collegiate Applicants Only - Must upload an official or unofficial transcript showing your calculated and cumulative GPA

ACKNOWLEDGMENT

The information provided is complete and accurate to the best of my knowledge. I have read, understand, and will abide by the guidelines for seeking office and campaigning in Delta Sigma Theta Sorority, Inc. Any false information will lead to the removal of an application from consideration and could be subject to a Code of Conduct violation. A member whose application is removed due to false information may not run from the floor.

Application requires the following to complete the submission:

- Acknowledgment
- Submission Date
- Electronic Signature, and
- Email Address

NOTE: Prior to submitting your application, applicants should take time to preview it. An acceptable application is only one that is completed in its entirety. You may want to print it. Once submitted, your application cannot be edited, and additional information will not be accepted. The 2021 National Nominating application process is completely electronic and applicants must use the application software to submit Components I, II, III and IV, including all supporting documents.

POSITION STATEMENT

Please cite experiences, either in Delta and/or in your professional career, that impact directly on the position you are seeking.

National President and Chief Executive Officer (500-word limit)

1. Overseeing the overall responsibility for creating the strategic direction for the organization
2. Providing administrative guidance and direction to the structure and programming of the Sorority
3. Overseeing the fiduciary responsibilities related to the Sorority's overall financial operations
4. Promoting the unification of the sisterhood that includes team building and leadership management
5. Coordinating efforts and maintaining unity in the Sorority's objectives and programs
6. Establishing and enforcing policies and procedures
7. Strengthening public relations and maintaining cooperative relations with other organizations

National First Vice President (300-word limit)

1. Establishing and enforcing policies and procedures
2. Managing conflict or serving as an arbitrator when disputes arise
3. Conducting training sessions for the Sorority
4. Evaluating membership and reclamation programs
5. Recommending and implementing decisions to take disciplinary actions
6. Reviewing documentation for compliance
7. Understanding the fiduciary responsibilities related to the Sorority's overall financial operations

National Second Vice President (300-word limit)

1. Working with leadership to stimulate and strengthen collegiate participation in the life of the Sorority
2. Stimulating and promoting growth and development strategies
3. Assisting collegiate members in implementing goals and objectives
4. Implementing and enforcing policies and procedures
5. Providing counsel to collegiate members or collegiate chapters
6. Leading a team of leaders to provide guidance and direction to peers
7. Providing vision for the transition from collegiate member to alumnae member

National Secretary (300-word limit)

1. Demonstrating responsibility for information management (i.e., collection, coordination, and distribution)
2. Providing evidence of the ability to record information accurately
3. Demonstrating thorough knowledge of computers and other electronic information management equipment
4. Developing reports of high volume and varied content
5. Finalizing reports by scheduled deadline
6. Editing large volumes of minutes or documents and disseminating promptly
7. Overseeing the administrative functions as outlined in the Constitution and Bylaws

National Treasurer (300-word limit)

1. Preparing and presenting investment strategies to an executive level board
2. Developing reconciled reports from financial statements, quarterly financial reports and presenting those reports to individuals at differing levels in an organization
3. Serving on a finance committee to review and recommend financial policy
4. Implementing financial policies and adhering to internal controls pertaining to financial management
5. Analyzing and sharing economic growth strategies that provide financial stability
6. Working with external auditors to prepare a comprehensive audit report
7. Providing accurate budget management and forecasting the financial needs of the Sorority

Chair, National Nominating Committee (300-word limit)

1. Encouraging members of the Sorority to assume leadership roles
2. Developing procedures and criteria for screening applications
3. Conducting training sessions for the Sorority
4. Evaluating and selecting recommended candidates for leadership roles
5. Assigning team members to designated tasks while leading, monitoring, and/or directing the committee's work
6. Possessing consensus building skills and abilities
7. Serving as a consultant/advisor to the Regional Nominating Committee Chairs

Chair, National Finance Committee (300-word limit)

1. Planning, evaluating and recommending an annual operating budget
2. Recommending financial policies and procedures
3. Studying and developing financial plans to strengthen the financial base of the Sorority
4. Monitoring budgets and expense accounts
5. Overseeing and monitoring fiscal control of approved budgets
6. Recommending dues and fees based on the financial needs of the Sorority
7. Conducting financial workshops and assisting chapters in developing budgets

Chair, National Internal Audit Committee (300-word limit)

1. Establishing and reviewing internal controls, and making recommendations regarding internal control processes
2. Reviewing audit reports and other financial reports from chapters
3. Monitoring and investigating all allegations and improprieties relating to fraud, embezzlement, and misappropriation of funds
4. Staying up-to-date with current and significant accounting policies, regulations, best practices, performance standards, tools and the effect of alternative accounting treatments
5. Ensuring that the books of Grand Chapter are audited by a Certified Public Accountant within 120 days of the close of each fiscal year and review the Sorority's audited financial statements, related notes, and other financial reports
6. Advising the National President, National Board of Directors, Regional Directors, and Chapter Presidents on audit related matters
7. Conducting training sessions for the Sorority

Alumnae Member, National Internal Audit Committee (300-word limit)

1. Making recommendations regarding internal control processes
2. Reviewing audit reports and other financial reports from chapters
3. Monitoring and investigating all allegations and improprieties relating to fraud, embezzlement, and misappropriation of funds
4. Staying up-to-date with current and significant accounting policies, regulations, best practices, performance standards, tools and the effect of alternative accounting treatments
5. Ensuring that the books of Grand Chapter are audited by a Certified Public Accountant within 120 days of the close of each fiscal year and review the Sorority's audited financial statements, related notes, and other financial reports
6. Advising the National President, National Board of Directors, Regional Directors, and Chapter Presidents on audit related matters
7. Conducting training sessions for the Sorority

Collegiate Member, National Scholarship & Standards Committee (300-word limit)

1. Approving and enforcing chapter policies and procedures
2. Managing conflict or serving as an arbitrator when disputes arise
3. Conducting training sessions for the Sorority
4. Evaluating membership and reclamation programs
5. Recommending and implementing decisions to take disciplinary actions
6. Possessing consensus building skills and abilities
7. Assisting with creating/amending policies for the Sorority

Collegiate Member, National Finance Committee (300-word limit)

1. Planning, evaluating and recommending an annual operating budget
2. Recommending financial policies and procedures
3. Studying and developing financial plans to strengthen the financial base of the Sorority
4. Monitoring budgets and expense accounts
5. Overseeing and monitoring fiscal control of approved budgets
6. Recommending dues and fees based on the financial needs of the Sorority
7. Conducting financial workshops and assisting chapters in developing budgets

Collegiate Member, National Nominating Committee (300-word limit)

1. Encouraging members of the Sorority to assume leadership roles
2. Conducting training sessions for the Sorority
3. Using technology to educate members
4. Introducing innovative strategies to reach collegiate members
5. Developing procedures and criteria for selecting applications
6. Evaluating and selecting recommended candidates for leadership roles
7. Possessing consensus building skills and abilities

Collegiate Member, National Internal Audit Committee (300-word limit)

1. Making recommendations regarding internal control processes
2. Reviewing audit reports and other financial reports from chapters
3. Monitoring and investigating all allegations and improprieties relating to fraud, embezzlement, and misappropriation of funds

4. Staying up-to-date with current and significant accounting policies, regulations, best practices, performance standards, tools and the effect of alternative accounting treatments
5. Ensuring that the books of Grand Chapter are audited by a Certified Public Accountant within 120 days of the close of each fiscal year and review the Sorority's audited financial statements, related notes, and other financial reports
6. Advising the National President, National Board of Directors, Regional Directors, and Chapter Presidents on audit related matters
7. Conducting training sessions for the Sorority

LETTER OF RECOMMENDATION INSTRUCTIONS

Applicants must submit at least one (1) letter of recommendation. Letter(s) of recommendation are to be completed and signed by a member. No more than two (2) letters of recommendations can be submitted for an applicant.

Applicants should share the information below with the member who writes their letter of recommendation.

To the Members Writing a Letter of Recommendation:

The members of the National Nominating Committee thank you for recommending an eligible and qualified member to serve in Grand Chapter offices and positions. Your diligence helps to ensure that the most qualified members are slated for leadership positions.

Use of chapter, regional or Grand Chapter letterhead is prohibited because your letter of recommendation is personal. In recommending an applicant, you must provide your personal knowledge of the applicant's skills, abilities, and accomplishments, which you believe make her distinctly qualified for the position she is seeking in Delta Sigma Theta Sorority, Inc. Be sure to include specific information about the applicant that will aid the National Nominating Committee in its decision-making process.

Use the following questions as guidelines to complete your letter of recommendation.

Does the applicant...

- *Possess and utilize leadership ability and skills?*
- *Understand the organization of Delta Sigma Theta Sorority, Inc.?*
- *Think nationally and regionally (i.e., translate successful chapter experiences into general principles)?*
- *Possess public speaking skills?*
- *Follow through on responsibilities?*
- *Have an awareness and understanding of current regional, national and global educational, social and political issues?*
- *Possess the personality traits and character fit for the position?*

Your letter of recommendation must include your name, your member number, your email address, your cell phone number, your chapter, and your signature, which can be electronic. Because only financial members can write letters of recommendation for applicants, your financial status will be verified by the Executive Director and/or Headquarters staff as part of the eligibility process.

Once completed, please give your letter of recommendation (PDF file) to the applicant. All requested information must be submitted electronically into the web-based application software by the applicant in order for a nomination to be considered.

CANDIDATE SELECTION PROCESS

- The National Nominating Committee will meet to review all nominations that meet the eligibility requirements as verified by the Executive Director and/or National Headquarters staff.
- Each committee member will rate each application packet. Points will be assigned for the following categories:

Alumnae	Collegiate
<ul style="list-style-type: none"> • Education • Public Speaking Experience • Current and/or Past Professional (paid) Leadership Roles • Current and/or Past Community or Organization Leadership • Chapter Experience • Regional Experience • National Experience • Reason for Seeking Office & Vision • Position Statement • Letters of Recommendation (Max 2) • Overall Professionalism of Application 	<ul style="list-style-type: none"> • GPA • Public Speaking Experience • Current and/or Past Employment or Internship Leadership Roles • Current and/or Past Community or Organization Leadership • Chapter Experience • Regional Experience • National Experience • Reason for Seeking Office & Vision • Position Statement • Letters of Recommendation (Max 2) • Overall Professionalism of Application

- Each member of the National Nominating Committee will provide a final score for each applicant. Points for each applicant will be averaged to determine the applicant’s evaluation score.
- The National Nominating Committee will determine the minimum evaluation score for slating for alumnae and collegiate submissions before the review of applications.
- An applicant **MUST** receive the minimum evaluation score to be slated as a candidate.
 - o The National Nominating Committee will also determine the slate based on information in the application packet related to:
 - Conviction of a criminal offense
 - Current investigation or trial for a criminal offense
 - Past suspension, probation, or fine for a code of conduct violation, along with removal from office
- All applicants will receive notification of slating status on **March 23, 2021** from the Chair of the National Nominating Committee via email.
- After the selection meeting, the National Nominating Committee will prepare the slate of candidates, which will be disseminated to chapters and members, and then presented at the National Convention.
- An applicant, who is not slated, will have the opportunity to resubmit her application for the nominations process during the National Convention ([See page 35 for Running from the Floor](#)).

CAMPAIGN PROCESS & GUIDELINES

- Slated candidates may officially begin campaigning on **Tuesday, June 1, 2021 at Noon ET**.
- Campaigning is restricted to within the sorority.
- All applicants or slated candidates are strictly prohibited from **ANY** campaign activity prior to **Tuesday, June 1, 2021 at Noon ET**. Failure to adhere to this designated date will result in disqualification from the election process. This includes, but is not limited to:
 - Distribution of print and electronic solicitation/campaign literature;
 - Sending communication requesting support from individuals or for a chapter's vote;
 - Seeking or soliciting support, endorsements, or testimonials;
 - Conducting telephone canvasses;
 - Sending communication that she is slated, except to her Core Campaign Team;
 - Holding fundraising events;
 - Activities conducted by members of the candidate's Core Campaign Team.
- A soror who solicits support for a candidate prior to June 1, 2021 will be in violation of the campaign rules established by the Nominating Committee and she will be subject to disciplinary action. Subject to investigation, if the candidate played a role in the solicitation, she may be disqualified.
- Candidates may speak about her campaign at **chapter meetings** or called chapter meeting (in person or virtual meetings). When speaking at chapter meetings, candidates:
 - may not answer questions during the chapter meeting as this is considered a forum.
 - may invite chapter members to send emails with questions after the candidate has spoken.
 - may not distribute, display or post campaign material in the meeting room.
 - may distribute, display and post campaign material outside of the meeting room.
 - may not display a virtual campaign background in the meeting room.
- Candidates may be recognized or invited to speak about her campaign at state, regional, and/or national meetings, or other events. If a Regional or National Officer recognizes or invites a candidate to speak about her campaign, she must recognize or invite all candidates for all positions to speak.
- Candidates may attend meetings and other events to network with members. Candidates may be recognized as a slated candidate for office during the 2021 National Nominating process. If a candidate is recognized, all slated candidates **MUST** be recognized.
- Distribution of campaign materials at **events MUST** be outside of the event room or main meeting room. Candidates **MUST NOT** distribute, display or post campaign material in the physical or virtual event room. Virtual campaign backgrounds **MUST NOT** be displayed in the event room or main meeting room.
- Candidates may distribute, display or post material at **meetings**; however, distribution, displaying or posting of campaign material **MUST** be outside of the main meeting room or plenary room (physical or virtual).
- Candidates **MUST NOT** place campaign material on seats or tables in the main meeting or event room. (The exception is during the approved time at the National Convention.)

- Candidate forums are allowed. During the National Convention nominating process, forums are an organized Delta event, coordinated under the direction of the National Nominating Committee.
- The National Nominating Committee shall host and facilitate a Virtual Candidates Forum during the campaigning process. All candidates will be invited to participate.
- Candidates may host meet and greet or reception events, which are social occasions to welcome and interact with members.
- Candidates may host fundraising events. Fundraising events are a gathering of people to raise money for a campaign, which may involve food for consumption, entertainment, etc. Candidates may distribute, display or post campaign material at fundraising events. Invited guests are allowed at fundraisers and may hear the candidate’s speech or platform.
- Campaign donations and expenditures **SHALL NOT** exceed a total of \$5,000.
 - o Candidates may accept contributions from Deltas and non-Deltas.
 - o Candidates may not seek or accept corporate, small business, for profit or non-profit organization contributions.
 - o Once a candidate has reached the donation limit, she must stop accepting monetary and in-kind donations.
 - o Just the same, the candidate should monitor campaign expenses, as she cannot go over the limit of \$5,000.
- Campaign donations and expenses **MUST** be submitted **by 9:00 a.m. ET on the day before** the Opening Plenary of the National Convention by using **ONLY** the application software provided:
 - o Component IV: Candidate Financial Report Form (CFRF) is due by 9:00 a.m. ET on the day before the Opening Plenary of the National Convention.
 - o Candidates **MUST** also upload **ALL** receipts into Component IV: Candidate Financial Report Form (CFRF) by 9:00 a.m. ET on the day before the Opening Plenary of the National Convention.
 - o Candidates **MUST** also upload **ALL** in-kind donations information into Component IV: Candidate Financial Report Form (CFRF) by 9:00 a.m. ET on the day before the Opening Plenary of the National Convention.
 - o Any additional receipts for minor expenses (**NOT TO EXCEED** the National limit) must be emailed to the Chair of the National Nominating Committee or her designee during the clearance process.
- Candidates may request chapter mailing addresses and chapter email addresses from National Headquarters.
 - o Candidates will receive a request form for chapter mailing addresses and chapter email addresses from the Chair of the National Nominating Committee to be submitted to the Executive Director.
 - o There is a fee for the list of chapters mailing addresses, but not for chapters email addresses.
 - o All requests for chapter mailing addresses and chapter email addresses from National Headquarters will require a completed form with a statement indicating that the candidate will **ONLY** share the information with her campaign manager or person managing the Internet communication. Improper use and distribution of the chapter mailing addresses and chapter email addresses will result in disqualification and a Code of Conduct Violation.

- Chapter telephone numbers **will NOT** be provided by National Headquarters, and candidates may not use chapter, regional or national telephone directories.
- Candidates are encouraged to use the “bcc” (blind carbon copy) option when sending campaign communication. This allows each recipient to only see their email address.
- Chapter leadership contact email addresses on chapter, regional or national websites, that are available to the public, may be used by candidates for the purpose of sending campaign material.
- Candidates **may not** use member directories received while serving in a position in the Sorority.
- Candidates may create a campaign email account or use any personal email address (that is not shared) for campaigning. However, the email address must not be connected to the candidate’s business/work or official role in the Sorority.
- Candidates may use group messaging apps, such as GroupMe, for campaign team members to communicate. The texting feature of group messaging apps is only permitted. The group messaging account **MUST** be a closed group and may only include members of the campaign team.
- Candidates may text or email campaign information to individual members listed in the candidate’s personal contacts. Just the same, members may reach out to other members on behalf of a candidate’s candidacy or campaign by using her own personal contact list. All members must follow the campaign guidelines.
- Candidates are **PROHIBITED** from distributing gifts, giveaways, candy or favors of any kind. Such gift items may not be mailed nor distributed on-site at events or campaign booths, placed in delegates’ seats, nor dispersed at receptions. Examples are presented in the following table, but NOT limited to:

ALLOWED	NOT ALLOWED
<ol style="list-style-type: none"> 1. Print and electronic literature 2. Texting, emails 3. Campaign booth items (e.g., stand-up and hanging table banners, backdrop banners and decorations, print literature on the table, balloons etc.) 4. Campaign team items purchased by the individual campaign team member (e.g., shirts, scarfs, buttons, hats) 5. Receptions 6. Food at candidate fundraisers and receptions 7. Forums 	<ol style="list-style-type: none"> 1. Gifts in voting delegates seats 2. Gifts/Giveaways at campaign booths 3. Giveaways of any kind 4. Gifts at campaign receptions 5. Mailing gifts 6. Food of any kind (e.g., table candy, peppermints, popcorn, chocolates), except at campaign fundraisers and receptions and is for consumption only 7. CDs, Jump Drives, etc. 8. Use of Chapter, Regional, or National telephone directories 9. Robo Calls

- Applicants, candidates, campaign committees, or Core Campaign Teams **may NOT** hold fundraising events, solicit contributions or support, conduct telephone canvasses, distribute materials via the mail or Internet (e.g., email), schedule any type of campaign activity (excluding the Core Campaign Team meetings) or event, **prior to June 1, 2021 at Noon Eastern Time, or from**

the Sunday directly prior to the Opening Plenary of National Convention, until the acceptance of the Elections Committee report during the designated plenary session.

- Any campaign activities, including those activities by members of the Core Campaign Team, {other than the initial consultation and obtaining recommendation letter(s)}, **prior to Tuesday, June 1, 2021 at Noon ET** will result in the immediate disqualification of the applicant.
- Candidates must adhere to and abide by the Delta Technology Guidelines. Any violation of the Delta Technology Guidelines will result in the candidate being disqualified. Refer to the complete guidelines on the Corporate website, which is available here: [Delta Technology Guidelines](#)
- Candidates are responsible for complying with guidelines and monitoring all Internet information related to their campaign.
- Professional and/or personal websites (including ALL social media pages) **MUST NOT** contain campaign-related information.
- Candidates are not required to seek permission for photographs used in their campaign, either in print or electronic form (e.g., email, video, website, etc.). However, permission for use of photographs is recommended. This rule, approved by the National Board of Directors, pertains only to running for office (National, Regional, Local) in Delta Sigma Theta Sorority, Inc.
 - o If a candidate decides to seek permission for photographs used in her campaign literature, it is her option. However, candidates cannot seek permission for photographs until **Tuesday, June 1, 2021 at Noon ET**.
 - o If a candidate is requested to remove a photograph from her campaign material, and the candidate does not honor that request, she may be disqualified.
 - o Candidates, who use pictures of others, **MUST** include the following disclaimer on all campaign materials (websites, emails, videos, flyers, postcards, ads, etc.) whether or not the candidate has or has not received permission to use an individual's photograph:

Disclaimer: The use of a photograph on my campaign literature does not imply an endorsement. Images are intended only to demonstrate actual events that occurred and interactions between individuals photographed.
- Campaigning on the Internet is allowed via campaign websites, personal emails, e-blasts, email marketing tools, and video marketing tools. Activities within all social networking sites that allow individuals to interact with each other are **NOT ALLOWED**. Video marketing tools are the exception (ex: Vimeo or YouTube but comments must be disabled.)
 - o Due to the continuous emergence of new internet and/or social media tools, candidates must receive permission for use of any internet and/or social media tool not listed above with the Chair of the National Nominating Committee.
 - o Acceptable video marketing tools must have:
 - Privacy settings that allow the user to not show the video on the public company website.
 - Settings that disallow embedding of the video on social network sites.
 - Settings that disallow public posting of comments and feedback.

- All campaign material (websites, email, campaign literature, videos, etc.) **MUST** contain a disclaimer:

Disclaimer example: © 2021 Jane Violet Jones. Content should not be copied without permission or shared on social media.

- **Campaign Websites**

- o Campaign websites **MUST** adhere to the Delta Technology Guidelines.
- o All campaign websites **MUST** be approved by the Chair of the National Nominating Committee prior to launching.
- o Slated candidates must send the campaign website link to the Chair of the National Nominating Committee beginning **Tuesday, June 1, 2021 at 12:01 a.m. ET** and no later than **July 31, 2021 at 11:59 p.m. ET**.
- o Only completed campaign websites will be reviewed by the Chair of the National Nominating Committee.
- o Candidates must allow 48 hours for a response and feedback about the campaign website by the Chair of the National Nominating Committee.
- o Approved campaign websites may be launched at any time during the campaign period.
- o Only approved campaign websites and the Sorority’s corporate website shall contain campaign material.
- o Campaign websites may remain live until the date and time campaigning ends as determined by the Elections Committee at the National Convention.
- o Candidates must take down or disable campaign websites when campaigning ends at the National Convention.
- o If a candidate’s campaign website is not taken down or disabled when campaigning ends at the National Convention, she will be disqualified.

- **Campaign Paraphernalia Prior to the National Convention**

- o After campaigning begins on **Tuesday, June 1, 2021 at Noon ET** and until campaigning ends the Sunday prior to the Opening Plenary of the National Convention, candidates and campaign team members may wear campaign paraphernalia (outside of the main meeting room) at state and cluster meetings, Delta Days at the Nation’s Capital, Delta Days at the United Nations, Founders Day, and other Delta-related events.
- o In any of these aforementioned settings, candidates and campaign team members are **NOT ALLOWED** to wear campaign paraphernalia and/or distribute, display or post campaign literature in the main meeting room or while the plenary/meeting is in session. The main meeting room or plenary floor is that space/hall/room where the main event is being held.
- o Campaign paraphernalia is defined as any item with the candidate’s name and position they seek, campaign slogan, theme, logo, graphic design—including but not limited to: unique flowers/corsages or pins, and any designs or items intending to identify the candidate’s campaign.

- **Campaign Central** is a webpage in the Members Only Section of the Corporate website that provides information about all slated candidates. Members will be notified when Campaign Central is launched. Information will include:

- o the candidate’s profile, which is information taken from the candidate’s application.
- o a photograph of the candidate.
- o a brochure or document created by the candidate about her background, campaign, and platform.
- o a link to the candidate’s website.

CANDIDATE FINANCIAL REPORT FORM INSTRUCTIONS

DONATIONS

- Donations (monetary plus in-kind) for candidates seeking elected office during the National Convention **SHALL NOT exceed a total of \$5,000.**
- Candidates may receive non-Delta personal contributions, but shall not seek or receive corporate or business (including small business, for-profit business or organization, and not-for-profit business or organization) contributions, directly or indirectly.
- Soliciting donations (monetary or in-kind) is restricted to individuals (such as sorors, friends, family members, church members, other individual Greeks, etc.). Chapters may contribute to a candidate's campaign.
- Candidates **MUST** keep a record of the donor's name, donor's contact information (phone number or email address), date of donation, and form of transaction or donation (for example, cash, check, PayPal, Cash App, Zelle, etc.).
- Candidates **may not** publicly reveal the name of donors without the donor's written permission.
- Donation links can be included on campaign literature and websites, but should be disabled when the candidate receives the contribution limit.
- All monetary donations (i.e., cash, checks, money orders, cash apps, PayPal, electronic payments, mobile payments and/or gift cards), in-kind donations (i.e., donated materials, goods, products and services) and expenses must be included on the Candidate Financial Report Form (CFRF), including monetary donations from fundraising events and personal contributions, etc.
- Campaign donations may only be used for campaign expenses.
- Campaign donations **may not** be used for post campaign events. Thus, expenses for post campaign receptions, dinners, parties etc. are not required to be reported on the Candidate Financial Report Form (CFRF).

In-Kind Donations

- All in-kind contributions, donations, services and expenses must be included on the Candidate Financial Report Form (CFRF).
- In-kind contributions/donations include materials, goods, and/or products (excluding volunteer hours from members of the Sorority). Some examples are paper, stamps, envelopes, printer cartridge, post office box rentals, tickets and fees to events, travel expenses and food (**Food is only allowed at receptions and fundraising events, and is for consumption ONLY**).
- Examples of in-kind services are printing, copying, professional photography, and website design.
- Candidates must receive written documentation of the in-kind donation item and value from the donor. The donor is responsible for giving an estimated value of the in-kind donation.

- Candidates receiving in-kind contributions/donations must include a description and value of each donation. All written documentation for in-kind donation must be electronically submitted with receipts, if applicable, **by 9 a.m. ET on the day before the Opening Plenary** of the National Convention. Any additional minor in-kind contributions/donations must be submitted at the conclusion of the plenary in which the Chair gives the National Nominating Committee Report.

EXPENSES

- Expenses for candidates seeking elected office during the National Convention **SHALL NOT exceed a total of \$5,000.**
- Examples of expenses are costs related to the following:
 - Chapter address labels
 - Campaign literature
 - Publicity cost
 - Campaign ads (purchased by candidate)
 - Souvenir journal ads (purchased by candidate)
 - Photography fees
 - Graphic design fees
 - Postage/Shipping/Mailing supplies
 - Stationery/Envelopes
 - Printing
 - Paper
 - Space/Room rental
 - Marketing cost (i.e., email marketing service)
 - Website design, hosting, and maintenance fees
 - Video production fees
 - Video editing fees
 - Candidate’s campaign promo attire (i.e., shirts, hats, buttons, corsages, scarves, etc.)
 - Campaign travel expenses (i.e., gas, transportation, accommodations)
 - Campaign booth items (i.e., décor, artifacts, popups, banners, posters)
 - Campaign booth related expenses (i.e., electricity, wi-fi, etc.)
 - Fundraising/Reception costs (i.e., food, snacks and beverages for consumption)
- Categories for Expenses and In-Kind Donations include:
 - Advertising
 - Campaigning Activity
 - Campaign Booth
 - Campaign Literature
 - Fees
 - Fundraising
 - Media (Website/Video/Email Marketing)
 - Reception(s)
 - Supplies, and
 - Miscellaneous

NOTE: Personal ads purchased by the candidate must be included as an expense. However, ads purchased by a candidate’s chapter and/or a member supporting a candidate, will not be counted against the spending limit, and should not be included as a campaign expense.

*Component IV: Candidate Financial Report Form
includes all financial information: monetary donations, in-kind donations and expenses.*

Candidate Financial Report Form (CFRF)

- All candidates **MUST** submit Component IV: Candidate Financial Report Form (CFRF).
- All candidates will receive, from the Chair of the National Nominating Committee, an application software link to complete and submit Component IV: Candidate Financial Report Form (CFRF). Candidates must attach/upload the CFRF excel spreadsheet.
- An electronic copy of the CFRF excel spreadsheet is posted in the “Members Only” section under the “National Committees Area” under “Nominating Committee” on the national website. The CFRF spreadsheet can be filled out electronically, saved, and attached as a file to Component IV – Candidate Financial Report Form (an online application software) along with scanned copies of the original receipts. Component IV must be uploaded **by 9 a.m. ET on the day before** the Opening Plenary of the National Convention, by uploading all campaign related expense receipts into the application software used to complete the application (instructions on how to upload receipts are located on the CFRF).
- Candidates are required to have original receipts available on-site and upon request by the Chair of the National Nominating Committee (or her designee).
- Any additional **MINOR** expenses incurred, after submission of Component IV: Candidate Financial Report Form, must be submitted via email to the Chair of the National Nominating Committee (or her designee) at the conclusion of the plenary during which the Chair gives the National Nominating Committee Report.

DONATIONS & EXPENSES REMINDER



- Donations for candidates seeking office during the National Nominating process **SHALL NOT exceed a total of \$5,000.**
- Expenses for candidates seeking office during the National Nominating process **SHALL NOT exceed a total of \$5,000.**
- All donated funds **MUST** be used for campaign expenses, and candidates **SHALL NOT have a positive balance** on the Candidate Financial Report Form excel spreadsheet.

NATIONAL CONVENTION ON-SITE PROCESS & GUIDELINES

- **Campaign Paraphernalia at the National Convention**

Campaign paraphernalia is defined as any item with the candidate’s name, position she seeks, campaign slogan, theme, logo, graphic design—including but not limited to: scarves, unique flowers/corsages or pins, and any designs or items intending to identify the candidate’s campaign.

 - From the Sunday directly prior to the Opening Plenary of National Convention until the acceptance of the Elections Committee report during the National Convention, candidates and campaign team members are **NOT ALLOWED** to wear campaign paraphernalia on-site.
 - After the adoption of the Elections Committee report, candidates and their campaign teams can wear campaign paraphernalia outside of Candidates Corner. However, **NO campaign paraphernalia is allowed on the plenary floor** while the plenary is in session. (Exception is the placing of campaign material in the voting delegates’ seats during the designated time.)
- The Chair of the National Nominating Committee will give the Nominating Committee report at the National Convention; at that time, an opportunity will be provided for nominations from the floor ([See page 35 for Running from the Floor](#)).
- All candidates or a designee **MUST** meet with the National Nominating Committee at the conclusion of Plenary I, or the plenary that includes the presentation of the National Nominating Committee report.
- Candidates may begin on-site campaigning **AFTER** clearance from the National Nominating Committee. National Nominating Committee clearance process includes eligibility verification and review of Component IV: Candidate Financial Report Form, which includes campaign donations and expenses.
- Cleared candidates will be provided space in the Candidates Corner for campaigning during the specified time at the National Convention.
- Members and non-members may assist candidates with setting up and manning her booth.
- All distribution of campaign material **MUST** be conducted outside of the plenary room, main meeting room or event room at the National Convention.
- No campaign posters, banners, virtual background, pictures, signs, material etc. shall be placed or displayed in elevators, halls, lobbies, or any other place outside of Candidates Corner.
- During an approved time at the National Convention, candidates will be allowed to place campaign material on seats or tables of voting delegates located in the plenary or main meeting room.
- All candidates will deliver a speech not to exceed 3-minutes and respond to a question in no more than 1-minute during the “Meet the Candidates” Plenary.
- Once campaigning has ended, as ruled by the Elections Committee, all campaign material **MUST** be removed from Candidates Corner.
- The election will take place at the National Convention at a specified time under the supervision of the Elections Committee, which is appointed by the National President.

- The Chair of the Elections Committee will report election results.
- Members elected will be installed at the National Convention.
- All outgoing elected and newly elected National Officers, Committee Chairs and/or Committee Members are expected to attend the transition of officers meeting. If you cannot attend the transition of officers meeting, you **MUST** notify the National First Vice President, in advance, as to the reason. This meeting will occur at a time provided on the day following the close of the National Convention. Members elected are responsible for checking the Program Agenda for the time and location of the transition meeting. Travel plans should be arranged accordingly.

NOTE: Plenary room/floor is defined as the main meeting room or the entire hall—not just where the voting/alternate delegates are seated—beyond the entrance where the Sergeant-At-Arms and/or her assistants are checking badges for entrance.

Campaigning should reflect the dignity and beauty of our Sisterhood.



RUNNING FROM THE FLOOR GUIDELINES & INSTRUCTIONS

- The Chair of the National Nominating Committee will announce a designated time when the online application will be re-opened prior to the National Convention for those members who desire to run from the floor.
- Members may submit an application any time after the online application has been re-opened.
- Submission of the application before nominations are taken from the floor is recommended, and is not considered pre-campaigning.
- During the National Convention, the presiding officer will issue the “Call for Nominations” from the floor. Members desiring to run from the floor must request that a voting delegate nominate her during the “Call for Nominations.” Only voting delegates may make nominations from the floor.
- An applicant running from the floor must meet all eligibility requirements and responsibilities for officers as set forth in the Constitution and Bylaws, Article IX – Elections and Voting, Section 10. (A and B), 2019 Edition. She must:
 - o be financial with a chapter and Grand Chapter for the period beginning with the first day of the National Convention preceding the one at which the national election will occur and continuing through the term of office;
 - o be financial with a chapter and Grand Chapter for the period beginning with the first day of the Regional Conference preceding the one at which the regional election will occur and continuing through the term of office;
 - o be present at the National Convention or Regional Conference at which she is to be elected;
 - o have attended at least two of the last three National Conventions and two of the last three Regional Conferences held previous to her nomination, except that this provision does not apply to candidates for the positions reserved for collegiate members by these Bylaws; and
 - o be available to travel to regional and national meetings and perform duties of the office.
- National Headquarters’ staff shall verify that each applicant meets eligibility requirements and shall notify the applicant and the Chair of the National Nominating Committee of the applicant’s eligibility status at the specified time.
- Collegiate members running from the floor **MUST** have a minimum cumulative grade point average of 2.75 on a 4.0 scale or 1.75 on a 3.0 scale. Please be advised that minimum grade point averages (GPAs) will not be calculated by the nominating committee. If the member attends a college/university where GPA's are not calculated on the official transcript, a letter will be required, on official letterhead, from the registrar/transcript office indicating that the grades submitted are equivalent to a minimum cumulative grade point average of 2.75 on a 4.0 scale or 1.75 on a 3.0 scale.
 - o Collegiate member running from the floor **MUST** request that her university send an electronic official transcript directly to the Chair of the National Nominating Committee.
 - o The official transcript must include the applicant’s Fall 2020 and Spring 2021 semester or quarter grades.
 - o Collegiate member may upload an unofficial transcript in her application.

- o Collegiate members official transcript must be received by Chair of the National Nominating Committee by the conclusion of Plenary I or the plenary that includes the presentation of the National Nominating Committee Report. The university must send the official transcript directly to Dr. Sheila Jenkins at chair2021nnc@gmail.com.
- Additionally, collegiate applicants **MUST**:
 - o have been continuously financial from the date of her initiation; and
 - o have at least one full academic year of college remaining.
- An applicant running from the floor **MUST** complete the online application in its entirety, and be prepared to provide a copy of the confirmation receipt along with all supporting documents to the Chair of the National Nominating Committee (or her designee) at the conclusion of Plenary I or the plenary that includes the presentation of the National Nominating Committee Report. ([See page 14 for Electronic Application Information and Instructions.](#))
- Applicants running from the floor must also submit “Component IV: Candidate Financial Report Form” (CFRF), which includes all receipts for expenses. Component IV must be submitted by the conclusion of Plenary I or the plenary that includes the presentation of the National Nominating Committee Report. Members running from the floor may not accept monetary or in-kind donations.
- An electronic copy of the Candidate Financial Report Form excel spreadsheet can be obtained from the “Members Only” section of the national website or from a member of the National Nominating Committee ([See page 40 for the Directory](#)).
- An applicant running from the floor can submit an application **any time prior** to the conclusion of Plenary I or the plenary that includes the presentation of the National Nominating Committee report. The entire application is electronic and must be completed using the software provided. The **link to register for the application** can be found on [page 15](#).
- Applications received after Plenary I or the plenary that includes the presentation of the National Nominating Committee Report **SHALL NOT** be accepted.
- Applicants running from the floor **may not** campaign prior to her name being placed in nomination and eligibility being established. Any campaign literature sent prior to that time will result in immediate disqualification of the member running from the floor. This includes, but is not limited to, print as well as electronic materials (excluding the online submission of the application).
- Any campaign activities, including those activities by members of the Core Campaign Team (other than initial consultation) prior to the member’s name being placed in nomination and eligibility being established, will result in the immediate disqualification of the applicant running from the floor.
- Applicants running from the floor **may not**:
 - o request chapter mailing addresses and/or chapter email addresses from National Headquarters.
 - o solicit or accept monetary or in-kind donations.
 - o have a campaign website.
- Applicants and/or candidates disqualified for violating campaign rules prior to the National Convention are **PROHIBITED** from running from the floor.

PROCEDURE FOR REPORTING ALLEGATIONS OF VIOLATIONS

Applicants, candidates and Core Campaign Team members must abide by the guidelines and instructions written in this document. Any member of Delta Sigma Theta Sorority, Inc. may report an alleged campaign violation. The National Nominating Committee shall be the authority on interpreting these guidelines, and making decisions about reported allegations of violations. The decision to disqualify or not to disqualify an applicant or candidate shall rest with the National Nominating Committee only; just as the Ad Hoc Appeals Committee shall have the final decision to uphold or not to uphold the decision of the National Nominating Committee to disqualify an applicant or candidate ([See page 38 for Procedure for Appealing Disqualification](#)).

PROCEDURE

The following procedure for reporting allegations of campaign violations ensures the integrity of the nominating process:

- An alleged violation is reported in writing to the Chair of the National Nominating Committee.
- Any alleged violation that occurs must be reported within 48 hours of discovery.
- The Chair of the National Nominating Committee shall reply in writing to the reporter acknowledging receipt of the allegation within 48 hours.
- If the violation has merit, based upon an initial investigation conducted by the Chair and Members of the National Nominating Committee, and the documented evidence supports a probable violation of the nominating guidelines, the Chair of the National Nominating Committee will notify the applicant/candidate of the allegation. The Chair of the National Nominating Committee will send the applicant/candidate an email instructing her to cease all campaigning, including but not limited to:
 - o unpublish her campaign website; and
 - o cancel any meetings or scheduled activities until such time as the allegation is confirmed or dismissed.
- The applicant/candidate may submit a written statement and supporting documentation to the Chair of the National Nominating Committee within 48 hours of notification of alleged violation.
- Other members (if involved) will be interviewed by the Chair of the National Nominating Committee, along with the Members of the National Nominating Committee.
- Once all members have been questioned and information regarding the alleged violation has been gathered, the National Nominating Committee shall convene to review the documentation/evidence and make a recommendation to either disqualify the applicant/candidate or dismiss the allegation(s)/violation(s).
- The Chair of the National Nominating Committee will notify the applicant/candidate of her disqualification or reinstatement as an applicant/candidate.
 - o If the applicant/candidate is exonerated, then the applicant/candidate shall resume all campaign activities immediately.
 - o If the applicant/candidate is disqualified, then her campaign is ended and the applicant/candidate shall be ineligible to run from the floor.

PROCEDURE FOR APPEALING DISQUALIFICATION

PURPOSE

The purpose of the procedure for appeal is to provide a framework by which grievances filed by an applicant/candidate (slated and/or running from the floor) may be settled in a fair and expeditious manner. The appeal process is designed to obtain, develop, and clarify factual matters for which an equitable determination can be made regarding the reported allegation. The proceedings shall be conducted in a manner that encourages open and frank, but orderly, presentation and discussion of relevant facts related to those seeking office in Delta Sigma Theta Sorority, Inc.

POLICY

The National Nominating Committee of Delta Sigma Theta Sorority, Inc. shall provide an appeal procedure for Regional Conferences and National Conventions for actions taken by the National Nominating Committee in response to an alleged violation of the nominating guidelines and instructions. Such actions or decisions may include, but are not limited to disqualifications, removal from the slate, and campaign termination.

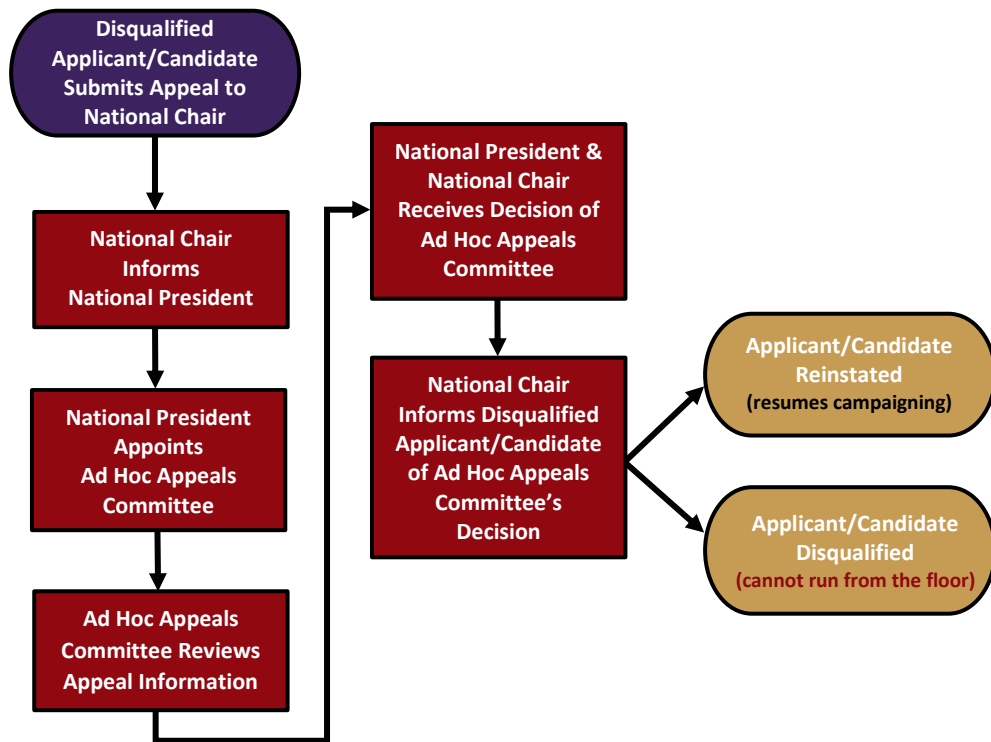
Disqualified applicants/candidates are entitled to appeal. To ensure that consistency and integrity are maintained, the National Nominating Committee is committed to sharing this procedure so that all members understand their rights as an applicant or candidate.

PROCEDURE

- A disqualified applicant/candidate may appeal the decision of the National Nominating Committee within 48 hours or less by submitting a written request of appeal via email to the Chair of the National Nominating Committee. The email should include all relevant information required to develop and clarify factual matters of the allegation. No additional information shall be provided during the appeal process.
- The Chair of the National Nominating Committee shall notify the National President of the request to appeal, and the National President shall appoint an Ad Hoc Appeals Committee to review the appeal.
- The Ad Hoc Appeals Committee shall consist of 3 Past National Presidents, one of whom shall serve as the Chair.
- The same information provided to the Chair of the National Nominating Committee shall be presented to the Ad Hoc Appeals committee.
- The Ad Hoc Appeals Committee shall either uphold the disqualification or overturn the National Nominating Committee's recommendation to disqualify the applicant/candidate.
- The Ad Hoc Appeals Committee shall inform the National President of their decision, with a copy to the Chair of the National Nominating Committee.
- The Chair of the National Nominating Committee shall notify the disqualified applicant/candidate of the Ad Hoc Appeals Committee's decision, with a copy to the National President and the members of the National Nominating Committee.
 - If the decision of the Ad Hoc Appeals Committee overturns the decision of the National

- Nominating Committee to disqualify the applicant/candidate, then the applicant/candidate shall resume all campaign activities immediately upon notification.
- o If the decision of the Ad Hoc Appeals Committee upholds the decision of the National Nominating Committee to disqualify the applicant/candidate, then the applicant's/candidate's campaign is terminated and she shall be ineligible to run from the floor.
 - The decision of the Ad Hoc Appeals Committee is the **final level of appeal** for an applicant/candidate.

Illustration of the Appeal Process



DIRECTORY



National Chair
Dr. Sheila Jenkins
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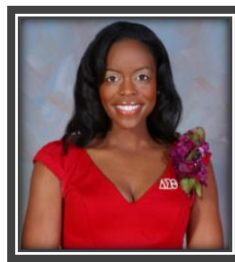
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NATIONAL NOMINATING TIMELINE

February 28, 2021	Application Deadline
March 5, 2021	Notification of Eligibility Status
March 11, 2021	Deadline for Eligibility Challenges made to Executive Director
March 16, 2021	Final Decision rendered on Eligibility Challenges
March 19-21, 2021	National Nominating Committee Slating Meeting
March 23, 2021	Notification of Slating Status
March 25-27, 2021	Webinar for Slated Candidates
April 1, 2021	Announcement of 2021 National Slate of Candidates
June 1, 2021	Campaigning begins for Slated Candidates at Noon ET
June 1, 2021	Slated Candidates begin submitting campaign website links for approval to the National Nominating Committee Chair
July 31, 2021	Deadline to submit Slated Candidates Campaign Information for Campaign Central at 11:59 p.m. ET
July 31, 2021	Deadline to submit campaign website links for approval at 11:59 p.m. ET

Campaigning ENDS at 11:59 p.m. ET on Saturday
prior to the Opening Plenary of the National Convention.
(Exception: Campaign Websites of Slated Candidates)

Component IV – Candidate Financial Report Form
Due by 9 a.m. ET the day before the Opening Plenary of the National Convention.



NOTE: All time referenced in this document shall mean Eastern Time (ET).

Non-Program/Event Report
 EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: 2/13/21

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes

(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Count Down to 80

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Commemorative t-shirts designed. Sorors purchased directly from vendor.
- Designed and sold commemorative anniversary pins – some still available
- Ordered and sold 327 commemorative anniversary books which included full page, half page, quarter page and patron ads
- 25chapter composites purchased. 1 to be dedicated to DSTDFI Headquarters, others to be sold based on Sorors interest.
- Commemorative books and pins - \$25,536.88 revenue - \$16,024.05 expenses = **\$9,512.83 profit**
- Thank you Soror Fay, Marion, Stephanie, LaCharmine, Barbara and a super “thank you” to Soror Lisa Cox for helping with the commemorative yearbook. Thank you to Soror Tasha German for helping with the commemorative anniversary pins.

CHALLENGES/BARRIERS:

- The on-going distribution of commemorative yearbooks -22 books still need to get picked up
- Collection of final payments from Sorors.

ACTION ITEMS (motions to be made):

1. The Count Down to 80 committee would like to make a motion that this report be accepted as final.

SUBMITTED BY: Jennifer Wheeler

EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: February 13, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes
(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Founders Day

NEXT COMMITTEE MEETING:

Date: See Below	Time: 7:00 p.m.- 8:30 p.m.
Location: Zoom	
Thursday, February 25th - Meeting ID: 889 7236 2840 Passcode: FD21#	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Our two-day 108th Founders Day Celebration was a great success. The Detroit Alumnae Chapter should be proud of what we have accomplished with this historic virtual Founders Day! Thank you to all sorors who attended.
- Thank you to all sorors who were on the program, Soror Yvonne Hackett, Soror Sarajini Nunn Spencer, Soror Jenita Moore, Soror Garnet Conerway, Soror Theresa Youngblood and the DAC Choir Members, Soror Yolanda Day and Soror Debra White-Hunt. A huge and heartfelt thank you to our guest speaker, Congresswoman Val Demings, who with authority and grace challenged us to continue to advocate for social justice. Thank you, Madam President, Larmender A. Davis and Co-Chair, Jennifer Wheeler for all of your support.
- Special thanks to the committees: Speaker Committee, led by Sorors Theresa Carol and Erica Donerson; Program Committee, led by Sorors Courtney Hough and Liz Miles; Tribute Committee led by Soror Jennifer Wheeler; Ticket and Finance Committee led by Sorors Alona Donerson and Clarice Ogilvie Posey; Technology Committee led by Soror Patrice Simpson and many thanks to Tech Team, Sorors Jacinta Mba, Clover McFadden and Ieschia Hill. Special thanks to Soror Stephanie Hobson for creating the presentation with the videos.

ACTIVITIES:

The Detroit Alumnae Chapter Founders Day was a two-day celebration for members of Delta Sigma Theta Sorority, Inc. and was held on Friday, January 29, 2021 from 7:00 p.m. – 10:00 p.m. and on Saturday, January 30, 2021 from 11:00 a.m. – 1:00 p.m.

Friday Night was a Pre-Show and Glow and gave Sorors an opportunity to socialize, shop with vendors, listen to music and have fun in different breakout rooms with games, storytelling, step and stroll and Delta chants/songs.

Our guest speaker was Congresswoman Val Demings.

The cost of both events was \$35.00. Registration closed on January 25, 2021.

- The virtual platform used was Whova. Whova allowed sorors to easily navigate between the different rooms.
- Sorors were also able to donate to the Legacy Scholarship. The Detroit Alumnae Chapter Legacy Scholarship offers scholarship awards to children (by birth, marriage or adoption) of chapter members.
- Preliminary data for Founders include: Approximately, 552 registrations (may include a few duplicates do to email change request for not receiving the link) and 51 vendors. All data will be reviewed and tallied for the final Founders Day report. The committee's budget obligation to the chapter (\$5000) is expected to be met.
- Received numerous accolades from sorors who expressed that they really enjoyed Founders Day and praised the committee for a job well done.
- Received several requests from sorors who were not able to attend ask for a Founders Day "replay" since it was virtual and recorded. This is being explored.

CHALLENGES/BARRIERS:

- Many sorors stated that they did not receive the event email with the link. Committee members worked hard to get them the information.
- Numerous technology requests for assistance with logging in and navigating the platform.

VOLUNTEER HOURS:

Current Month: 380.0

YTD: 855.0

ACTION ITEMS:

- None at this time.

SUBMITTED BY: *LaNeice Jones*

Program/Event Report
 EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT
Date of meeting: February 6, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes
(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Ways and Means

NEXT COMMITTEE MEETING:

Date: March 3, 2021	Time: 7:00 pm
Location: Zoom Meeting ID: 3335132434	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Explored additional fundraising options that engage membership and community.
- Finalized sale of the Social Action T-shirt
- Began planning for Delta BINGO
- Soror Melanie Martin sought out community/neighborhood grant opportunities with TCF Bank.

CHALLENGES/BARRIERS:

- Covid-19 Restrictions
- Online/Virtual limitations (i.e. Marketing)

UPCOMING EVENTS: *(limit to current and next month events)*

1.	Name of Event: Detroit Delta Popcorn Sale	Date: Wed. Feb 10 - Sun. Feb 14, 2021	Time:
	Location: https://popup.doublegood.com/s/4s3j0ae7	Event Contact: Staci Brooks, waysandmeans@detroitdeltas.org	
	Purpose/Goal(s): To raise funds for DAC community programs and initiatives.		
	Summary: Order your Double Good Popcorn (\$16/\$24) during this 4-day fundraising event. All orders will be delivered directly to your home in time for Sisterhood event w/Membership Services.		

PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input checked="" type="checkbox"/> Sisterhood Other: Fundraising

2.	Name of Event: Delta BINGO	Date: TBD	Time:
	Location:	Event Contact:	
	Purpose/Goal(s):		
	Summary: To raise funds for DAC community programs and initiatives		
	PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input checked="" type="checkbox"/> Sisterhood Other: Fundraising		

PAST PROGRAMS & ACTIVITIES: (previous month's events)

Name of Event: DAC Social Action Shirts	Date: Oct. 2020 – Jan. 2021	Time:
Sorors Served: 52	Non-Deltas Served: N/A	
<ul style="list-style-type: none"> Summary/Outcome: 63 shirts sold plus donation - \$475 (un-audited revenue) We will revisit selling this item in the Spring including alternate payment options for sorors that do not wish to purchase with online or with PayPal.		

VOLUNTEER HOURS:

Current Month: 12

YTD: 70

ACTION ITEMS (motions to be made):

1. Information only
- 2.
- 3.

SUBMITTED BY: Staci Brooks, Chair

**ARTS AND LETTERS FEB 2021
 EXECUTIVE BOARD MEETING REPORT**

Date of meeting: February 6, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING: YES

OFFICE or COMMITTEE NAME: Arts and Letters

NEXT COMMITTEE MEETING:

Date: March 3, 2021	Time: 6pm
Location: Audio and/or Zoom	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

Successfully planned an event with Physical and Mental Health for the community which will take place on February 21, 2021

CHALLENGES/BARRIERS:

- Need a lot of help on DAOT event from the chapter. More to come.

UPCOMING EVENTS: (limit to current and next month events)

- Collaboration event with Arts and Letters and Physical and Mental Health Committees
- “Art and Movement: Continuing our Legacy”. February 21, 2021

ACTION ITEMS:

- Informational
- Inform chapter of February Community Event
- Draft Flyer attached

VOLUNTEER HOURS:

Current Month: 203

YTD:

SUBMITTED BY: Arts and Letters *Cochairs ReBecca W. Holland and Amy Parker*

Program/Event Report

- EXECUTIVE BOARD MEETING REPORT**
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: 02-06-2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes

(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Social Action

NEXT COMMITTEE MEETING:

Date: Wednesday, February 17, 2021 (Tentative meeting date change due to conflict with program)	Time: 6:30 p.m.
Location: Zoom	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Thank you to the sorors that participated in and/or helped to publicize our virtual program “Walking in Our Power: Lessons for Election 2021”, held Tuesday, January 26, 2021. A special thanks goes to Sorors Andrea Cartwright, Alicia Nails, Fay Jackson, Jacinta Mba and Patricia Ford for their work with the program.
- Thank you sorors that participated in the various programs offered to celebrate the legacy of Dr. Martin Luther King, Jr., as we were unable to do so as chapter.
- Thank you to sorors that volunteered to assist with the observation of the Michigan Independent Citizens Redistricting Commission (ICRC) and local meetings in our service area.

CHALLENGES/BARRIERS:

- n/a

UPCOMING EVENTS: (limit to current and next month events)

1.	Name of Event: Detroit Branch NAACP Political Education Committee	Date: Friday, February 5, 2021	Time: 1-2 p.m.
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Location: Zoom (Link to be provided later)	Event Contact: Sorors Gloria Mills and Donyale Stephen-Atara
Purpose/Goal(s): To receive current information regarding civic and political events, programs, and efforts from elected and appointed officials in local and state offices.	
Summary: To receive information that may be helpful in social advocacy efforts initiated by the Social Action Committee.	
PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input checked="" type="checkbox"/> PAI	
Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood	
Other:	

2.

Name of Event: CitizenDetroit “Virtual Dinner & Dialogue” program, focusing on the concept of democracy and the January 6, 2021 Siege on the U.S. Capital	Date: Thursday, February 11, 2021	Time: 6-8 p.m.
Location: Zoom (Link to be provided later)	Event Contact: Soror Donyale Stephen-Atara	
Purpose/Goal(s): To discuss the concept of democracy, how it impacts the current political environment, and how citizens can help keep the concept alive. DAC Sorors will serve as facilitators for the event along with the Tau Alpha Omega Chapter of Alpha Kappa Alpha Sorority, Inc.		
Summary: See Purpose/Goal(s)		
PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input checked="" type="checkbox"/> PAI		
Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood		
Other:		

3.

Name of Event: Michigan Non-Profit Association Cohort Monthly Meetings	Date: Wednesday, February 17, 2021	Time: 1-2 p.m.
Location: Zoom	Event Contact: Soror Donyale Stephen-Atara	
Purpose/Goal(s): Required meeting of the all of the organizations that received their grant for redistricting education to the community to receive updates, provide direction, and share ideas.		
Summary: See Purpose/Goal(s)		
PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input checked="" type="checkbox"/> PAI		
Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood		
Other:		

4.

Name of Event: Detroit Branch NAACP Criminal Justice Committee	Date: Wednesday, February 17, 2021	Time: 2-3:30 p.m.
Location: Zoom (Link to be provided later)	Event Contact: Soror Donyale Stephen-Atara	

Purpose/Goal(s): To secure information regarding criminal justice reform issues, initiatives and legislation from individuals involved in the process.
Summary: To receive information that may be helpful in social advocacy efforts initiated by the Social Action Committee.
PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input checked="" type="checkbox"/> PAI
Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood
Other:

5.	Name of Event: Detroit Branch NAACP Executive Committee Meeting	Date: Thursday, February 18, 2021	Time: 4-6 p.m.
	Location: Zoom	Event Contact: Soror Donyale Stephen-Atara	
Purpose/Goal(s): To represent the chapter in the Executive Committee seat designated for it.			
Summary: See Purpose/Goal(s)			
PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input checked="" type="checkbox"/> PAI			
Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood			
Other:			

6.	Name of Event: Detroit Branch NAACP General Membership Meeting	Date: Thursday, February 17, 2021	Time: 6-7:30 p.m.
	Location: Zoom (Link to be provided later)	Event Contact: Soror Donyale Stephen-Atara	
Purpose/Goal(s): To attend the meeting as an Executive Committee member and receiving information regarding various topics related to civil rights, social justice and economic development.			
Summary: See Purpose/Goal(s)			
PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input checked="" type="checkbox"/> PAI			
Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood			
Other:			

PAST PROGRAMS & ACTIVITIES: (previous month's events)

Name of Event: #OWNYOurVote: Georgia on My Mind Virtual Voting Conversation	Date: January 4, 2021	Time: 8-9 p.m.
Sorors Served: n/a	Non-Deltas Served: 500+	
Summary/Outcome: Attended the last of the virtual programs hosted by Oprah Winfrey regarding the 2020 Election. This forum, which we were encouraged to attend by Grand Chapter, focused on the Senate Runoff Election on January 5, 2021, and the impact of electing the challengers on the African-American community in Georgia and across the nation. The program featured our National President and CEO and other Divine 9 Sororities leaders.		

Name of Event: CitizenDetroit 2021 Planning Meeting	Date: January 5, 2020	Time: 7-8 p.m.
Sorors Served: n/a	Non-Deltas Served: 20	
Summary/Outcome: Discussion with partners and volunteers regarding the calendar of programming for 2021.		

Name of Event: DST Strategic Partnership Taskforce Charitable Partnership Webinar	Date: January 6, 2021	Time: 8-10 p.m.
Sorors Served: 100+	Non-Deltas Served: n/a	
Summary/Outcome: Required overview and training for committee chairs and co-chairs that fall under PPD.		

Name of Event: WSU President’s Commission on the Status of Women Meeting	Date: January 11, 2021	Time: Noon – 1:00 p.m.
Sorors Served: 2	Non-Deltas Served: 8	
Summary/Outcome: Finalized planning for the program for the virtual program “Walking in Our Power: Lessons for Election 2021”, being held Tuesday, January 26, 2021.		

Name of Event: Michigan Capitol Commission Meeting	Date: January 11, 2021	Time: 1:00 p.m.
Sorors Served: Unknown (attendees not shown by Commission’s virtual platform)	Non-Deltas Served: Unknown (attendees not shown by Commission’s virtual platform)	
Summary/Outcome: Observed meeting to see what action would be taken by the commission regarding the carrying of weapons in the State Capitol. Our interest related to the safety of Capitol employees, legislators and the public from individuals that believe that the current governor and certain legislators are “infringing on their civil liberties” as it relates to COVID-19 guidance. The commission determined that the public could not carry weapons openly. However, it did not ban the concealed carrying of weapons. The committee is determining whether correspondence to the commission regarding its determination should be initiated.		

Name of Event: State Representative Tenisha Yancey and the Detroit Caucus Presents the Detroit Listening Tour	Date: January 11, 2021	Time: 5-7 p.m.
Sorors Served: 3	Non-Deltas Served: 25+	
Summary/Outcome: Attending the virtual meeting held by our Soror regarding the upcoming legislative agenda for the Detroit Caucus. One of the items of interest related to the new expungement laws and other efforts to reform criminal justice in Michigan.		

Name of Event: Detroit Branch NAACP Allies, Issues and Action Meeting	Date: January 12, 2021	Time: Noon- 2 p.m.
Sorors Served: Unknown	Non-Deltas Served: 50	
Summary/Outcome: Attended quarterly meeting hosting the new Michigan Civil Rights Commission Director James White. It was a lively and informative conversation with his agenda for the commission and how it engages organizations and issues related to systemic and individual issues of racism.		

Name of Event: Independent Citizen Redistricting Commission Meeting	Date: January 12, 2021	Time: 4-6 p.m.
Sorors Served: Unknown (attendees not shown by Commission's virtual platform)	Non-Deltas Served: Unknown (attendees not shown by Commission's virtual platform)	
Summary/Outcome: The committee has begun its observation of all ICRC meetings to ensure that the concerns and needs of Detroit and the communities within our service area are represented while discussions and decisions are made regarding the drawing of Congressional and state legislative offices. The focus of this meeting was internal and external communications.		

Name of Event: Independent Citizen Redistricting Commission Meeting	Date: January 14, 2021	Time: 9 a.m. - Noon
Sorors Served: Unknown (attendees not shown by Commission's virtual platform)	Non-Deltas Served: Unknown (attendees not shown by Commission's virtual platform)	
Summary/Outcome: The committee has begun its observation of all ICRC meetings to ensure that the concerns and needs of Detroit and the communities within our service area are represented while discussions and decisions are made regarding the drawing of Congressional and state legislative offices. The focus on was the commission's budget and timeline of activities.		

Name of Event: May Week Committee Meeting	Date: January 19, 2021	Time: 6-7 p.m.
Sorors Served: n/a	Non-Deltas Served: n/a	
Summary/Outcome: Participate in the planning of May Week 2021.		

Name of Event: Michigan Non-Profit Association (MNA) Redistricting Initiative – Cohort Orientation Meeting	Date: January 21, 2021	Time: 11:30 a.m. – 1:00 p.m.
Sorors Served: n/a	Non-Deltas Served: 30	
Summary/Outcome: Attending required orientation regarding redistricting cohort.		

Name of Event: Independent Citizen Redistricting Commission Meeting	Date: January 21, 2021	Time: 1:00 – 4:00 p.m.
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Sorors Served: Unknown (attendees not shown by Commission’s virtual platform)	Non-Deltas Served: Unknown (attendees not shown by Commission’s virtual platform)
Summary/Outcome: The committee has begun its observation of all ICRC meetings to ensure that the concerns and needs of Detroit and the communities within our service area are represented while discussions and decisions are made regarding the drawing of Congressional and state legislative offices. The focus on was the commission’s budget and timeline of activities.	

Name of Event: City of Detroit Census Count Committee Meeting	Date: January 21, 2021	Time: 11:30 a.m. – 1:00 p.m.
Sorors Served: Unknown (attendees not shown by Commission’s virtual platform)	Non-Deltas Served: Unknown (attendees not shown by Commission’s virtual platform)	
Summary/Outcome: Received updates regarding city’s efforts regarding the Census count, as well as get updates regarding the Census timeline and impact on Michigan Independent Citizens Redistricting Commission (ICRC). The group had also agreed to reconvene when there was an effort similar to the Census where the various private, civic and non-profit communities needed to work on one accord for an effort and we also discussed the city’s vaccination plan. We were also asked to assist with spreading the word in the community that vaccinations were available and safe. We will receive information that we are asked to share.		

Name of Event: “Walking in Our Power: Lessons for Election 2021” Program	Date: January 26, 2021	Time: 5-8 p.m.
Sorors Served: 70	Non-Deltas Served: 100 (Zoom and FB Live)	
Summary/Outcome: Held a discussion in concert with Wayne State University’s President Commission on the Status of Women (COSW) regarding what we learned from the November 3, 2020, the attempts to disfranchise our vote, why there were attempts to disfranchise our votes and how we can take the momentum from the 2020 Election into the 2021 local elections. Feedback from the participants were extremely positive, as individuals states they learned a lot about the data from the elections and that the panelists, which included Soror Kim Trent, one of our Social Action Commissioners, was very informative.		

Name of Event: More Equitable Democracy Redistricting Training	Date: January 27, 2021	Time: 10:00 a.m. - Noon
Sorors Served: 3	Non-Deltas Served: 30	
Summary/Outcome: Attended training regarding how to read and interpret Census data to create redistricting maps based on focusing on communities of color, political similarities, and balancing between urban, suburban and rural areas. This training was provided in concert with the Michigan Non-Profit Association and the Redistricting Cohort.		

Name of Event: Independent Citizen Redistricting Commission Meeting	Date: January 28, 2021	Time: 3-6 p.m.
Sorors Served: Unknown (attendees not shown by Commission's virtual platform)	Non-Deltas Served: Unknown (attendees not shown by Commission's virtual platform)	
Summary/Outcome: The committee has begun its observation of all ICRC meetings to ensure that the concerns and needs of Detroit and the communities within our service area are represented while discussions and decisions are made regarding the drawing of Congressional and state legislative offices. The focus on was Strategic Planning and the Spring 2021 Calendar.		

Name of Event: Detroit Branch NAACP Executive Committee Meeting	Date: January 28, 2021	Time: 4-6:15 p.m.
Sorors Served: n/a	Non-Deltas Served: n/a	
Summary/Outcome: Attended committee meeting and the expectations of the President and calendar of programming was discussed for the year.		

VOLUNTEER HOURS:

Current Month: 23 hours, 15 minutes *YTD:* 106 hours

ACTION ITEMS (motions to be made):

N/A

SUBMITTED BY: *Sorors Andrea Cartwright and Donyale Stephen-Atara*

Non-Program/Event Report

- EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: 2/6/2021 & 2/13/2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING? No Yes

(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: May Week Committee

NEXT COMMITTEE MEETING: We look forward to you attending the next committee meeting.

Date: February 16, 2021	Time: 6:00 PM
Location: https://zoom.us/j/98709802152?pwd=MUVZSoRkNkRaaWN1c3lVTkVTeUMxUTo9	
MeetingID:98709802152	
Passcode: May2021#	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS

May Week May 16 – 22, 2021 See proposed schedule of events listed below.

Delta Sigma Theta Sorority Inc, Detroit Alumnae Chapter May Week proposed calendar of events:
Daily activities

Start each day with a special DAC prayer. Partner with DAC Chaplain and Technology committees to determine daily themed prayer and pre-set time to send daily message to membership.

Economic Empowerment – Identify a list of black owned businesses within the serving areas. Goal to promote and support the identified businesses throughout the entire May Week.

Generate a list of ideas and ways for Sorors to connect during May Week:

- Engage sister circles to do facilitate creative virtual programming.
- Coordinate a virtual painting party. Identify a vendor who will commission a Delta inspired painting. Fee based activity. Registration required and materials sent directly to Soror's house.
- Send a text, facetime, call or connect with a Soror. Be intentional, call at least one Dear, Diva and Doll every day.
- Schedule a social distant walk with a Soror

Sunday, May 16, 2021

- Attend virtual service with Triumph church.
 - o Select the specific service per Soror President's choice
 - o Soror Dr Ebony presents "My Therapy Cards" A guide for Self-Discovery and Insight panel discussion – Preference 3:30 or later (confirm date and exact time)

Monday, May 17, 2021

- College Connection lunch discussion - How to navigate through your job search during a pandemic.
 - o College Connection will conduct survey of collegiate members. Survey results will determine potential panelist and topic(s)

Tuesday, May 18, 2021

- Social Action presents a virtual "Discussion on Understanding the new laws on expunging infractions from your driving record "

Wednesday, May 19, 2021

- Wellness Wednesday Soror Lynn Harris (SAC) will lead AM OR PM workout session.
 - o Early morning workout
 - o Evening Hyped Zumba

Thursday, May 20, 2021

- o Virtual Fashion Show and Pop-Up shopping collaboration with Councilmen Tate's office

Friday, May 21, 2021

- Oh, To Be..... virtual party with various breakout rooms. (General concept Sorors, navigate through different themed breakout rooms connecting with sorors while enjoying different activities in the various breakout rooms.

Saturday, May 22, 2021

- Collaborate with Arts and Letter committee to promote the DAOT event.

Open Item for consideration:

Identify a nonprofit organization to support related to mental health or wellness. Encourage Sorors to make a one-time financial contribution.

Ebony Butler, Ph.D. is a Licensed Psychologist and Food Relationship Strategist who is also the creator of [My Therapy Cards](#) - the first card deck and self-help tool of its kind created to help women of color work through self-limiting beliefs and habits keeping them from developing into their highest selves.

Upcoming Meetings

Feb 16, 2021 06:00 PM

Mar 16, 2021 06:00 PM

Apr 20, 2021 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://zoom.us/meeting/tJwqd-](https://zoom.us/meeting/tJwqd-CgrjkrH9bO3MgsVF8KjEicY325yBMZ/ics?icsToken=98tyKuCgqTsjEtSXsRyFR0w-)

[CgrjkrH9bO3MgsVF8KjEicY325yBMZ/ics?icsToken=98tyKuCgqTsjEtSXsRyFR0w-](https://zoom.us/meeting/tJwqd-CgrjkrH9bO3MgsVF8KjEicY325yBMZ/ics?icsToken=98tyKuCgqTsjEtSXsRyFR0w-)

[B4igXfzziHpcgvpfsozIBDNlRFvdPMdLMYssQo3J](https://zoom.us/j/98709802152?pwd=MUVZSoRkNkRaaWN1c3lVTkVTeUMxUTo9B4igXfzziHpcgvpfsozIBDNlRFvdPMdLMYssQo3J)

Join Zoom Meeting

<https://zoom.us/j/98709802152?pwd=MUVZSoRkNkRaaWN1c3lVTkVTeUMxUTo9>

Meeting ID: 987 0980 2152

Passcode: May2021#

One tap mobile

+13017158592,,98709802152#,,,,,0#,,48079092# US (Germantown)

+13126266799,,98709802152#,,,,,0#,,48079092# US (Chicago)

SUBMITTED BY: *Chair Laurie Washington and Co-Chair Lynisha Oliver*

- EXECUTIVE BOARD MEETING REPORT**
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: 2/6/21

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes
(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Community Outreach Committee

NEXT COMMITTEE MEETING:

Date: Tuesday, February 8, 2021	Time: 6:30 p.m.
Location: Virtual meeting via Zoom	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Emergency Hygiene Bags for 25 Domestic Violence survivors: Bags included a \$10 gift card for a restaurant and hygiene kits
- Passed out candy to 556 children during the Halloween Motorcade. Over 850 bags were packed and the remaining candy was donated to the 3rd District police department.
- Collected over 1000 holiday cards and distributed them to area nursing facilities in our service area.
- Adopted Delta Manor residents and provided small gifts for each resident.

CHALLENGES/BARRIERS:

UPCOMING EVENTS: (limit to current and next month events)

1.	Name of Event: Love Our Veterans	Date: Sunday, Feb. 14	Time: 4-6 p.m.
	Location: Piquette Square/Michigans Veterans Foundation	Event Contact: Janeal Garry, Lokia Wilson and Brittnee English	
Purpose/Goal(s): On Sunday, February 14, between 4-6 p.m., we will deliver a catered individually wrapped meal to our veterans at Michigan Veteran's Foundation and Piquette Square as we Love on Our Veterans. Since the meal has already been taken care of, we as a chapter are committed to responding to their needs. Both sites have requested we consider donating:			

- Socks
- Hygiene products
- Household cleaning products
- Laundry Soap

Sorors, no donation is too big or small. We appreciate your support. If you'd like to donate any of the items you can drop them off at the DSTDFI Headquarters on the following dates:

Thursday, Feb. 4, 2021 from 5-6:30 p.m.
 Thursday, Feb. 11, 2021 from 5-6:30 p.m.
 Friday, Feb. 12, 2021 from 5-6:30 p.m.

To drop off items, simply pull up to the door, and a soror will receive the item. Please be sure to wear your mask when you arrive.

If you have any questions or concerns, please email us at outreach@detroitdeltas.org.

Summary:

PPD Thrust: Ed Dev Econ Dev IAI PMH PAI
Membership: Reclamation Retention Recognition Sisterhood
Other: Outreach

PAST PROGRAMS & ACTIVITIES: (previous month's events)

Name of Event: Holiday Card Campaign Blitz	Date: Friday, Dec. 18	Time: 12-3 p.m.
Sorors Served: 0	Non-Deltas Served: 850+	
Summary/Outcome: We donated over 800 holiday cards that included personalized inspirational messages for nursing center residents across the Detroit area. Teams covered sites on the West, Southwest, Midtown, Northend and Eastside neighborhoods on the same day at the same time. This initiative supported the many nursing homes that have been on lockdown and residents that have been unable to visit with family members as a result of Covid-19.		

Name of Event:	Date:	Time:
Sorors Served:	Non-Deltas Served:	
Summary/Outcome:		

Name of Event:	Date:	Time:
Sorors Served:	Non-Deltas Served:	
Summary/Outcome:		

VOLUNTEER HOURS:

Current Month: 70

YTD: 355

ACTION ITEMS:

- 1.
- 2.
- 3.

SUBMITTED BY: *Janeal J. Garry*

Program/Event Report

- EXECUTIVE BOARD MEETING REPORT
- GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: February 4, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes

(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Delta Dears

NEXT COMMITTEE MEETING:

Date: February 4, 2021	Time: 10:15am – 12:30pm
Location: Zoom Meeting	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Thank You to Sorors Sony Moore, Beverly Gray, Karmun Newby, Sharon Wilson, Helen Monroe, LaNeice Jones, Patrice Simpson, Pres. Larmender Davis, First Vice Pres. Katrenia Camp, Second Vice Pres. Stephanie Hobson, for the awesome help extended to make our January 7th meeting extremely successful.
- There were 100 participants that shared in the January meeting.
- We had four visiting sorors and was from out of state.

CHALLENGES/BARRIERS:

- Th Delta Dear chairs are not tech savvy, therefore we are unable to conduct virtual meetings without help. We hope the sorority will offer some training sessions in the very near future.
- The COVID-19 Pandemic

UPCOMING EVENTS: (limit to current and next month events)

1.	Name of Event: Theme: Looking Ahead and Moving Forward, Black History Month	Date: February 4, 2021
	Location: Zoom	

|

VOLUNTEER HOURS:

Current Month: 50

YTD: 70

ACTION ITEMS:

- 1.
- 2.
- 3.

SUBMITTED BY: *Veronica Lindsey*

Program/Event Report

- EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: 1/6/2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes

(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Delta GEMS

NEXT COMMITTEE MEETING:

Date: 2/25/2021	Time: 6:30 PM
Location: Virtual via Zoom	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Huge thanks to GEM volunteers for continued service at the highest level; displaying exceptional commitment and compassion by encouraging, uplifting and supporting the GEMS.

CHALLENGES/BARRIERS:

- NA

UPCOMING EVENTS: *(limit to current and next month events)*

- | | | | |
|----|---|--|----------------------|
| 1. | Name of Event: GEMS Committee Meeting | Date: 2/2//2021 | Time: 6:30 PM |
| | Location: Virtual via Zoom | Event Contact: Janella Robinson | |
| | Purpose/Goal(s): Meeting to assess previous month program delivery, develop agenda for next meeting and remaining calendar year. | | |
| | Summary: Develop GEMS Program agenda for GEMS Program meeting on 2/21/2021 and review remaining calendar. | | |
| | PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI | | |
| | Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood | | |
| | Other: Committee planning meeting. | | |
| 2. | Name of Event: GEMS Program Meeting | Date: 2/21/2021 | Time: 3:30 PM |
| | Location: Virtual via Zoom | Event Contact: Janella Robinson | |
| | Purpose/Goal(s): Program Topic: Self-esteem | | |
| | Summary: Virtual self-awareness and self-esteem with a focus on African American heritage. | | |

PPD Thrust: <input checked="" type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood Other: Self Esteem
--

PAST PROGRAMS & ACTIVITIES: *(previous month's events)*

Name of Event: GEMS Committee Meeting	Date: 1/5/2021	Time: 6:30 PM
Sorors Served: 8	Non-Deltas Served: 6	
Summary/Outcome: Committee members meet to develop agenda and program outline for upcoming 1/10/2021 GEMS Program meeting.		

Name of Event: GEMS Program Meeting	Date: 1/10/2021	Time: 3:30 PM
Sorors Served: 12	Non-Deltas Served: 35	
Summary/Outcome: GEMS participated in virtual Vision Board party and Jewel Circle bonding sessions. The session focused on self-development, life goal setting and educational planning.		

VOLUNTEER HOURS:

Current Month: 61

YTD:

ACTION ITEMS (motions to be made):

1. NA

SUBMITTED BY: *Janella Robinson*

Program/Event Report

- EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: 2/6/2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes

(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: EMBODI

NEXT COMMITTEE MEETING:

Date: 2/18/2021	Time: 7:00
Location: Zoom	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

-

CHALLENGES/BARRIERS:

-

UPCOMING EVENTS: (limit to current and next month events)

1.

Name of Event: We've Got Next	Date: 3/20/2021	Time: 12:00
Location: Zoom	Event Contact:	
Purpose/Goal(s): To show young men that it takes more than athletic talent to be successful in high school and college.		
Summary:		
PPD Thrust: <input checked="" type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI		
Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood		
Other:		

2.

Name of Event:	Date:	Time:
Location:	Event Contact:	
Purpose/Goal(s):		

Summary:
PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI
Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood
Other:

3.

Name of Event:	Date:	Time:
Location:	Event Contact:	
Purpose/Goal(s):		
Summary:		
PPD Thrust: <input type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI		
Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood		
Other:		

PAST PROGRAMS & ACTIVITIES: (previous month's events)

Name of Event:	Date:	Time:
Sorors Served:	Non-Deltas Served:	
Summary/Outcome:		

Name of Event:	Date:	Time:
Sorors Served:	Non-Deltas Served:	
Summary/Outcome:		

Name of Event:	Date:	Time:
Sorors Served:	Non-Deltas Served:	
Summary/Outcome:		

VOLUNTEER HOURS:

Current Month: 9

YTD: 42

ACTION ITEMS (motions to be made):

- 1.
- 2.
- 3.

SUBMITTED BY: Soror Shelly Nevels-Ester

Non-Program/Event Report

- EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: 2/6/2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes
(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Heritage & Archive

NEXT COMMITTEE MEETING: N/A

Date:	Time:
Location:	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Developed trivia game questions for 2021 Founders Day celebration

ACTIVITIES:

- Attended Program subcommittee meeting of Founders Day to provide DAC historical data for trivia game.
- Provided support and access to archive records to assist Midwest Region archive committee Soror in tracing Midwest Region historical data
- Met with co-chair to discuss possible programming for Heritage Celebration Award

CHALLENGES/BARRIERS:

- Headquarters closure due to Covid-19 creates barrier of working in the archive office.

VOLUNTEER HOURS:

ACTION ITEMS (motions to be made):

- 1.
- 2.
- 3.

SUBMITTED BY: Soror LaCharmine Jefferson, Chair

Non-Program/Event Report
X EXECUTIVE BOARD MEETING REPORT
X GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: February 6, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING? X No

COMMITTEE NAME: Hospitality Committee

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Timely distribution of Sympathy, Get Well and all other Greeting cards to DAC Sorors and their families.
- From July 1, 2019 thru January 31, 2021 the Hospitality Committee has sent the following cards: Sympathy Cards - 165; -Get Well Cards - 66; Congratulatory Cards - 15; Birthday Cards to all financial Sorors celebrating Birthdays From: October 2019 through January 2021 - 1085

ACTIVITIES:

- Coordinating with President and Chaplain to identify the needs of the Sorors for death, illness, and other acknowledgements
- Printing and Preparing Labels
- Numerous trips monthly to the Post Office for Mailing and Purchasing Stamps
- Committee Meeting twice Monthly to coordinate activities

VOLUNTEER HOURS:

Current Month: January 2020 - 6

YTD: 70

SUBMITTED BY: Clarice L. Ogilvie Posey, Chair and Alona Welch Donerson Co-Chair

Non-Program/Event Report
 EXECUTIVE BOARD MEETING REPORT
XX GENERAL MEMBERSHIP MEETING REPORT
Date of meeting: 2/13/2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: X No Yes
(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: INTERNATIONAL AWARENESS AND INVOLVEMENT

NEXT COMMITTEE MEETING:

Date: February 17, 2021	Time: 7: 30 pm
Location: CONFERENCE CALL ONLY	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

ACTIVITIES/MEETINGS:

- Committee meeting was held January 27, 2021, 6:30 pm to discuss Human Trafficking event updates. The date was changed to February 10, 2021. Event will be Zoom/FB live.
- Committee meeting was held February 3, 2021, 7:30 pm to discuss Human Trafficking event.

CHALLENGES/BARRIERS:

VOLUNTEER HOURS:

Current Month: 8

YTD: 40

ACTION ITEMS (motions to be made):

SUBMITTED BY: *LYSHAY MCGOWAN, Chair and MICHELLE GEORGE Co-Chair*

Non-Program/Event Report

- EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: February 6, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes

(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: National Pan-Hellenic Council

NEXT COMMITTEE MEETING:

Date: February 28, 2021	Time: 3:00p
Location: Zoom	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Thank you to Sorors Tonya Norwood and Edwina King for providing Founders Day tributes for the NPHC social media page
- Thank you to Soror Lucy H. Maddox for her wonderful reflections during the MLK interview.

ACTIVITIES:

- Met with vendors to create a website for NPHC Metro Detroit
- Attended Kappa Alpha Psi Fraternity, Inc., Southfield Alumnae Chapter mixer via Zoom
- Attended Phi Beta Sigma Fraternity, Inc., Nu Alpha Sigma Chapter Founders Day event via Zoom
- Attended Alpha Kappa Alpha Sorority, Inc., Lambda Pi Omega Chapter Founders Day event via Zoom
- Attended Zeta Phi Beta Sorority, Inc., Party with a Cause event via Facebook
- Attended the NPHC E-Board meeting via Zoom
- Attended NPHC meeting for January 2021 via Zoom
- Managing social media account for the NPHC via Instagram, Facebook and YouTube
- Meeting with fellow representatives for upcoming programming needs
- Meeting with Social Action committee (NPHC) to discuss projects for next year

CHALLENGES/BARRIERS:

- None

VOLUNTEER HOURS:

Current Month: 25 (January)

YTD: **63**

ACTION ITEMS (motions to be made):

1. Not applicable
- 2.
- 3.

SUBMITTED BY: *Sorors Edwina S. King and Tonya Norwood-Liaisons to the National Pan-Hellenic Council*

Program/Event Report

- EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: January 13, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING? No Yes

(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Risk Management

NEXT COMMITTEE MEETING:

Date: TBD	Time: 7:00 - 8:00
Location: Zoom	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Conducted Face to Face interviews on January 23, 2021 to certify 9 new volunteers to service Delta Youth programs. Our volunteer total to date is 78.

CHALLENGES/BARRIERS:

- Working through a pandemic was interesting. We re-certified 69, and processed 17 of which 9 were certified for this sorority year. We got the work done, it was a great COMMITTEE effort.

UPCOMING EVENTS: (limit to current and next month events)

1.	Name of Event: Risk Management Parent Orientation for Shabazz Academy	Date: January 27, 2021	Time: 6:30 PM
	Location: PPD Zoom	Event Contact: VeronCia Daffin/Mary Meeks	
	Purpose/Goal(s): Required meeting to orientate parents to Deltas rules and regulations for Shabazz Academy.		
	Summary: Parent notebook will be given to parents.		
	PPD Thrust: <input checked="" type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI		
	Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood		
	Other:		

2.	Name of Event: Risk Management Parent Orientation for Shabazz Academy part 2	Date: February 4, 2021	Time: 6:30 PM
	Location: PPD Zoom	Event Contact: VeronCia Daffin/Mary Meeks	
	Purpose/Goal(s): Required meeting to orientate parents to Deltas rules and regulations for Shabazz Academy.		
	Summary:		
	PPD Thrust: <input checked="" type="checkbox"/> Ed Dev <input type="checkbox"/> Econ Dev <input type="checkbox"/> IAI <input type="checkbox"/> PMH <input type="checkbox"/> PAI		
	Membership: <input type="checkbox"/> Reclamation <input type="checkbox"/> Retention <input type="checkbox"/> Recognition <input type="checkbox"/> Sisterhood		
	Other:		

PAST PROGRAMS & ACTIVITIES: (previous month's events)

VOLUNTEER HOURS:

Current Month: 34

YTD: 164

ACTION ITEMS (motions to be made):

1. N/A

SUBMITTED BY: Mary Meeks, Chair Andrea Dunbar, Co-chair

Non-Program/Event Report

- EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT

Date of meeting: February 6 and February 13, 2021

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No Yes

(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Rules of Order and Policies and Procedures Committee (“ROPP Committee”)

NEXT COMMITTEE MEETING: The ROPP Committee’s original schedule of meetings is: (i) every 2nd and 4th Wednesday from January to March and May to June 2021; and (ii) 1st and 4th Wednesday of April 2021. However, due to the volume of proposed changes received, the ROPP Committee met three times in January 2021 and will meet every week in February 2021 – in an effort to thoroughly review proposals. This weekly meeting schedule may be continued as/if necessary.

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Assigned a ROPP Committee Liaison to each DSTDAC Office and Committee. This liaison will work directly with each officer and committee to solicit changes regarding her office or committee.
- Developed a strategy to communicate with chapter members about ROPP process.
- Developed a calendar of tasks/activities related to soliciting, drafting, presenting, voting upon and processing changes to the ROPP.
- Held ROPP Workshop No. 1 on December 3, 2020.
- Received 62 proposals from the general membership as of January 1, 2021.
- To date, the ROPP Committee has conducted its initial review of 42 proposals.
- Also, the ROPP Committee members presented another app. 40 proposals most of which are grammatical, spelling and other scrivener’s errors/corrections.

ACTIVITIES:

- Met on December 9, 2020 as well as January 13, January 19 and January 27, 2021. The
- Will meet on February 4, 10, 16 and 24, 2021.

CHALLENGES/BARRIERS:

- In the virtual age, informing sorors of: (i) what is in ROPP; and (ii) opportunity to submit proposed changes to ROPP.
- In virtual age, how to conduct meeting where revisions are presented and voted upon.

VOLUNTEER HOURS:

Current Month: **70**

YTD: **180**

ACTION ITEMS (motions to be made):

Not Applicable.

SUBMITTED BY: Jenice C. Mitchell Ford, Chair

Non-Program/Event Report
 EXECUTIVE BOARD MEETING REPORT
 GENERAL MEMBERSHIP MEETING REPORT
 Date of meeting: 2/6/21

(FOR EXECUTIVE BOARD MEETING ONLY):

DO YOU NEED TO REPORT DURING THE GENERAL MEMBERSHIP MEETING?: No
(You should only report at General Membership meeting if you have action items that require a vote or if you have new and different information to present about any activity/event)

OFFICE or COMMITTEE NAME: Sister Circle

NEXT COMMITTEE MEETING:

Date: N/A	Time:
Location:	

ACCOMPLISHMENTS/ACKNOWLEDGEMENTS:

- Sister Circle met with May Week Chair, Soror Laurie Washington on January 27, 2021 to discuss how Sister Circles could participate in May Week. Determination will be made by next month's Executive Board meeting.

ACTIVITIES:

- N/A

CHALLENGES/BARRIERS:

- N/A

VOLUNTEER HOURS:

ACTION ITEMS (motions to be made):

1. N/A
- 2.
- 3.

SUBMITTED BY: Colleen Austin